

DEPARTMENT OF PUBLIC SAFETY & CORRECTIONS
STATE OF LOUISIANA

JEFF M. LANDRY
GOVERNOR



GARY E. WESTCOTT
SECRETARY

January 2, 2025

TO: The Honorable Julian Whittington
Sheriff of Bossier Parish
Gary E. Westcott
FROM: Gary E. Westcott
Secretary
RE: "Basic Jail Guidelines" Monitoring Report

Please see the attached monitoring report regarding the Basic Jail Guidelines (BJG) annual inspection conducted at Bossier Parish Maximum Security Facility December 10, 2024. The facility continues to provide a secure, safe, and stable environment for DOC inmates in their custody. At this time DPS&C will continue with annual monitoring visits.

Thank you for your support of the BJG process.

GEW/mk

Attachment

c: Mike Ranatza, Executive Director, Louisiana Sheriffs' Association
Robert Chavis, Warden, Bossier Parish Maximum Security Facility
Seth Smith, Chief of Operations
Michele Dauzat, Warden, DWCC
Roderick Malcolm, BJG Team Leader



BASIC JAIL GUIDELINES MONITORING REPORT

Annual

Ver. 11/28/2023 mwk

Facility Name: Bossier Parish Maximum Security Facility
BJG Team Leader & Monitors: Asst. Warden Roderick Malcolm, BJG Team Leader
Asst. Warden Tyrone Mays, BJG Team Leader
Facility Warden & Email Address: Warden Robert Chavis, Email: rchavis@bossiersheriff.com
Facility Staff: Asst. Warden Michele Bowen
BJG Inspection Date: December 10, 2024
Previous BJG Inspection Date: December 05, 2023
Operational Capacity: 544
Count on the Day of Visit: 479

List Concerns or Issues from the previous BJG Monitoring Inspection:

Count on the Day of Visit:

	# MALE	# FEMALE	TOTAL
Number of DOC Inmates	8	22	30
Number of Local Inmates	379	64	443
Number of Out of State Inmates	0	0	0
Number of Federal Inmates	0	0	0
Number of ICE Detainees	0	0	0
TOTAL	387	92	479

Number of DOC Inmates that are:

Single Bunked	13
Double Bunked	17
Triple Bunked	0
Total	30

Number of DOC Inmates that are in Restricted Housing:

Single Bunked	0
Double Bunked	0
Triple Bunked	0
Total	0

ASSAULTS: (Please list monthly since the previous BJG monitoring visit.)

Month/Year	Inmate/Inmate	Inmate/Inmate w/ Significate Injury	Inmate/Staff	Inmate/Staff w/ Significate Injury
December 2023	6	1	1	0
January 2024	7	0	1	0
February 2024	6	0	0	0
March 2024	5	0	0	0
April 2024	3	0	0	0
May 2024	5	0	0	0
June 2024	3	0	2	0
July 2024	8	0	2	0
August 2024	5	0	0	0
September 2024	7	6	0	0
October 2024	2	1	1	0
November 2024	5	3	0	0

SEIZURE FINDINGS: (Please list monthly since the previous BJG monitoring visit.)

Month/Year	Illicit Substance	Alcohol	Weapon	Cell Phone	Other
December 2023	0	0	0	0	90
January 2024	1	1	0	0	91
February 2024	6	0	0	0	107
March 2024	0	2	1	0	326
April 2024	0	0	1	0	111
May 2024	0	1	0	0	177
June 2024	0	1	2	0	265
July 2024	0	1	0	0	276
August 2024	0	1	0	0	459
September 2024	0	2	0	0	646
October 2024	0	0	0	0	288
November 2024	0	2	0	0	199

GENERAL APPEARANCE, CLEANLINESS, AND COMMENTS OF THE FACILITY**Living Area: Compliant**

The living areas were found to be clean and orderly.

Dorms: Compliant

There are no open dorms in this facility.

Cell Block: Compliant

The cells were clean and minimal property was noted. All of the inmates' personal property was neatly stored and cells were clutter free.

Culinary/Dining: Compliant

The culinary/dining areas were clean. The inventories were correct and all utensils accounted for. A Licensed Dietician Jennifer Hightower Jackson Lic #: DT81345, Exp Date: (6/30/2025)

Approved the cycle menu in use. Inmates working in the kitchen are pre-screened by the medical department. The inmates are served in their individual cells

Bathrooms: Compliant

The cellblock bathrooms were clean and operational. Lavatory/showers have temperature controlled hot/cold water and the temperatures are checked regularly.

Yard Areas: Compliant

Each exercise yard is connected to the adjoining cellblock. The yard areas are secure and free of debris. Staff continually monitors inmates outside on the yard.

Maintenance: Compliant

Overall maintenance of the facility is good. They have a good preventive maintenance program in place. Bossier Parish Maintenance Crew performs all maintenance and they provide all tools. Logbooks indicate that work orders are submitted and problems are addressed immediately.

REVIEW AND COMMENT ON THE FOLLOWING BASIC JAIL GUIDELINES: (Compliant or Non-Compliant)**I-A-001 Safety/Sanitation/Inspections (MANDATORY):**

The shift supervisor performs general inspections daily. A complete comprehensive inspection is conducted each week. Current FM (5/29/2024), DHH (12/6/2024), and DHH Retail Food (12/6/2024) inspections are in file. See attached reports for deficiencies and corrective action taken by the facility.

I-C-001 Emergency Plan (MANDATORY):

The facility has a current emergency plan that has been submitted for approval by the DPS&C and the FM. All staff members have been properly trained on the emergency plan. Staff members that were questioned regarding emergency policy/procedure and contingency plans were knowledgeable. File documentation reflects training as stated above is accurate.

I-C-003 Fire Safety/Code Conformance (MANDATORY):

This facility is in compliance with the Fire Marshal Requirements and current FM reports were in file.

II-A-006 Staff Log (MANDATORY):

Staff logs of pertinent information (i.e., shift activity, daily events, deputy/supervisor rounds, etc.) were reviewed and found in order. Logs are maintained in the file in accordance with this guideline.

II-A-007 Counts (MANDATORY): Compliant

- How many formal counts are conducted each shift? Five (5) formal are conducted per day. Three (3) formal counts are conducted on the day shift and two (2) on the night shift.
- How many counts are conducted each day?
Five (5) counts are conducted each day.
 - How does the facility accomplish this? Visual head count is conducted by staff in the area where the inmate is assigned to work.
 - Does this process ensure accountability and safe/secure operation of the facility?
Yes

II-A-008 Inmate Population Management System: Compliant

The facility does an excellent overall job with the management of its inmate population and remains in compliance. Random review of inmate files indicates that proper forms containing all required information are in files. Excellent logs are kept on all inmates.

II-A-010 Admissions: Compliant

Current policy and procedures are in place. Admissions forms are thorough and completed properly.

II-A-012

Classification System: Compliant

Does this facility have any trustees that work outside the secure perimeter? **Yes.**

If yes,

- What is their classification process to determine who is eligible for trustee status?
They use the same criteria as DOC.
- Does their classification process meet DPS&C, Corrections Services' criteria?
Yes

II-A-016

Photo Identification (MANDATORY):

All inmates receive a Photo Identification Bracelet upon reception. Documentation is in file.

II-A-018

Inmate Drug Testing (MANDATORY): (List monthly since the previous BJJ monitoring visit.)

Month/Year	# DOC Tested	Total DOC Pop	% Tested	# Positive
December 2023	5	8	62%	0
January 2024	5	17	29%	0
February 2024	5	16	31%	0
March 2024	5	20	25%	0
April 2024	5	20	25%	0
May 2024	5	36	14%	0
June 2024	5	21	24%	0
July 2024	5	22	23%	0
August 2024	5	21	24%	0
September 2024	5	21	24%	0
October 2024	5	28	18%	0
November 2024	5	24	21%	0

II-A-019

Inmate Transfers:

All DOC transfers are reported to the OAS in accordance with this guideline. Files in place.

II-A-020

Cell Checks (MANDATORY):

Per policy, staff checks all cells at least every four (4) hours. Documentation is maintained.

II-B-002-1

Use of Restraints for Pregnant Inmates: Non-Applicable

Written policy and procedures are in place. The use of restraints on pregnant inmates is done in strict accordance with written policy.

II-C-001

Procedures for Searches: Compliant

Facility has more than a sufficient number of staff to conduct shakedowns on a continual basis. Visual body cavity searches are performed on all inmates who leave the facility upon returning. Monitor observed pat searches are performed continually throughout the day.

II-D-001

Key, Tool, and Utensil Control (MANDATORY):

Staff members were questioned regarding accountability, policy, and procedures. They were found to be very knowledgeable. Keys and utensils are being accurately accounted for. No tools are kept with this facility since all maintenance concerns are performed by Bossier Parish Maintenance Crew who provide all necessary tools.

- III-A-001 Rules and Discipline (MANDATORY):**
- Does the facility's inmate orientation include the application process for applying for restoration of good time? **Yes**
 - What is their restoration of good time application process for the inmate population? Inmate will submit a request for restoration of good time. Warden Robert Chavis will review and approve. The Warden will forward it to DOC for processing
 - Does their restoration of good time application process meet DPS&C, Corrections Services' criteria? **Yes**
- IV-A-003 Food/Dietary Allowances (MANDATORY):**
Documentation in file; Licensed Dietitian, Jennifer Hightower Jackson (Lic #: 2522 Exp Date: 6/30/2025), approved all cycle menus.
- IV-A-006 Food Services Management (MANDATORY):**
Facility has a policy in place for food service. Meal times are in accordance with policy and never vary as a form of discipline. All inmates receive at least two (2) hot meals per day.
- IV-B-001 Plumbing Fixtures – Toilets & Washbasins (MANDATORY):**
All inmates have access to toilets and washbasins with temperature controlled hot/cold water at all times.
- IV-B-002 Plumbing Fixtures – Showers (MANDATORY):**
All inmates are able to shower every day. Water temperature logs indicate full compliance with water temperature requirements. Inmates have access to showers 24 hours per day.
- IV-B-005 Personal Hygiene (MANDATORY):**
Documentation reflects that indigent inmates are provided with personal hygiene items as needed at no cost to them.
- IV-C-001 Access to Care/Clinical Services (MANDATORY)** (Does the facility charge a co-payment? If so, approved by DPS&C?): **Compliant**
Co-payments are currently established as follows: \$10.00 for sick call, \$15.00 for Dental, and Rx co-pay is \$5.00. These fees have been approved by DPS&C. Facility is in compliance with this guideline and documentation is in file. Inmates are provided adequate medical attention regardless of their ability to pay established medical co-payments. Inmates sign a receipt notification of co-pay.
Lametrius Carter Williams is the facility's PN. Lic #: 20111060 Exp Date: 1/31/2025.
Taylor Paige Lennard is a facility LPN. Lic #: 30004714 Exp Date: 1/31/2025
Summer Womack is a facility LPN Lic # 20160362 Exp. Date: 1/31/2025,
Jennifer Leigh Johnson Grimm Lic # 260924 Exp. Date: 1/31/2025,
ReShana Hall Lic # 30003524 Exp. Date 1/31/2025 is a facility LPN.
Molli Lyles is a facility LPN Lic # 20160395 Exp. Date: 1/31/2025
Dr. Vincent Lococo is the physician used by this facility. Lic #: MD021984; Exp. Date: 12/31/2024
- IV-C-003 Provision of Treatment (MANDATORY):**
Appropriate licensed staff have current license and agreement letters in file to provide services to the inmate population.
- IV-C-005 24 Hour Care (MANDATORY):**
Written policy and procedures are in place. Medical personnel are on call and available 24 hours per day. In the event of a medical emergency, inmates are transported to Ochsner/LSU-Shreveport or Willis Knighton.

- IV-C-006-1 Pregnancy Management (MANDATORY): Non-Applicable**
Written policy and procedures are in place. All pregnant inmates have access to obstetrical services. The females are supervised by female staff.
- IV-C-008 Annual TB Testing: Compliant**
TB testing is conducted on all inmates upon intake as well as annually at no cost to the inmate. File documentation reflects total compliance with this guideline.
- IV-C-009 Chronic Care Program (MANDATORY):**
Only inmates who are stable through use of maintenance medications are housed. All others are transferred to a DOC facility.
- IV-C-012 Access to Sick Call (MANDATORY):**
Inmates can submit Sick Call requests five (5) days per week. Medical staff will see them the same day. Dr. Lococo sees the patients on site on Tuesday and Friday. Dental appointments are scheduled for either Wednesday or Friday. Medical Emergency is seen immediately by medical staff. During weekends and after hours, an on-call nurse addresses any life-threatening medical emergencies and if necessary refers inmates to Ochsner/LSU-Shreveport or Willis Knighton.
- IV-C-013 Infirmary Care: Non- Applicable**
This facility provides adequate medical attention for all inmates regardless of their ability to pay. Medical care is available on site 24 hours per day and there are established procedures in place should an inmate require immediate outside hospital care.
- IV-C-013-1 Medical Releases (Medical Parole, Medical Treatment Furlough, and/or Compassionate Release):**
Compliant. Policies and procedures are in place related to medical releases according to DPS&C guidelines. There were no medical releases during this monitoring period.
- IV-C-014 Suicide Prevention and Intervention (MANDATORY):**
The facility has a good suicide prevention and intervention program in place. Dr. Vincent Lococo (MD) approved the suicide prevention and intervention policy that is effectively in place. Morgan Matthews (Psychologist) Lic # 7900 Exp Date: 6/30/2025 Documentation in file reflected that training is conducted annually.
- IV-C-015 Inmate Deaths (MANDATORY):**
Current policy in place. Staff are aware of reporting requirements.
- IV-C-016 Notification:**
Policies and procedures are in place related to notification of family and visitation with an inmate admitted to an ICU or trauma center according to DPS&C guidelines. Documentation of any such occurrence is maintained.
- IV-D-001 Healthcare Quarterly Meetings (MANDATORY):**
Quarterly meetings are conducted and documentation is in file.
- IV-D-004 Confidentiality of Health Information/Individual Health Record:**
Access to inmate's medical information or files is controlled and restricted to those who have legal authority. Medical records are maintained in a separate file and are forwarded along with the inmates upon transfer to DPS&C or another facility

- IV-006-1 Emergency Assessment for Intoxication or Suspected Intoxication (MANDATORY):**
Policy and procedure are in place. Any inmate suspected of intoxication is immediately seen by medical staff to assess if symptoms are medically induced or drug induced. Both deputies and medical staff have necessary training and documentation is in file.
- IV-D-007 Internal Review/Quality Assurance (MANDATORY):**
Facility has a policy in place that has been approved by the Health Care Authority.
- IV-E-001 Alleged and Substantiated Sexual Assaults:**
Written policy and procedures are in place. Staff has received training on PREA. Inmates receive PREA training during their orientation to the facility. PREA investigations are conducted according to DPS&C policy. There have not been any substantiated PREA allegations associated with DOC inmates during this rating period.
- V-A-004 Religious Programs:**
Religious services are available to all of the population except inmates in lockdown status.
- V-A-005 Exercise & Recreation Access (MANDATORY):**
Inmates have access to ample exercise space and recreational opportunities; weather permitting, three (3) times a week for one (1) hour inmates are given access to recreation. Logbooks indicate compliance.
- V-B-001 Programs and Services:**

List all Certified Treatment Programs (Attach Form IS-B-8-b)
This facility only offers the GED/HiSet program at this time.
List all other Inmate Programs
Religious Services
- V-B-002 Educational Programming:**
GED Program:
- | | |
|---------------------------|-----------|
| Number of GED Slots | 10 |
| Number of Participants | 3 |
| YTD Number of Completions | 0 |
- V-B-003 Substance Abuse Programs:**
The facility offers numerous programs for inmate population.
- V-C-001 Releasing Inmates: Compliant**
Inmates receive all needed medications, community resource information, and property upon release. Release packets are maintained in file. All inmates sign a receipt for property and medications.
- V-C-002 Regional Reentry Programs (Are inmates released with two valid forms of identification?):**
Discharge packets include all necessary documents. Inmates are released with two (2) forms of identification.
- V-C-004 Parole Board Procedures:**
The Warden or designated Representative from the facility is present at all hearings.

VI-B-002

Grievance Process (MANDATORY):

- Does the grievance process include at least two levels of review? Yes.
- Who are the designees at each level of review?
 - 1st Level (Asst. Warden Michelle Bowen)
 - 2nd Level (Warden Robert Chavis)What is the specified time period for response at each level?
- What is the specified time period for response at each level?

Fully processed within 90 days (unless extension granted). Grievance must be filed within 30 days of incident. First step must be accepted, returned, or rejected within 5 days. If accepted, First Step response within 15 days. Second Step within 5 days of receipt of Step One response. (The inmate will receive the Asst. Chief's decision within 25 days after receiving Step Two for review). For the Third Step, offender has 5 days after receiving the Step Two response. The inmate will be notified of Third Step within 40 days of the Sheriff or designee receiving Third Step.

VII-A-002

Weapons Training: Compliant

All deputies are POST certified and receive appropriate training regarding the use, handling and retention of weapons. Qualifications are required annually and documentation is maintained in file.

VII-B-010

Monthly Reporting: Compliant

This facility regularly submits complete and accurate monthly reports on time.

VII-B-012

Proposed Expansions: Compliant

No proposed expansions at this time.

STAFF COMMENTS/MORALE/GENERAL OBSERVATIONS

Morale appears to be high. I spoke to staff members, they seemed well versed in their duties as well as those of their peers. All staff readily assist each other so that the operation runs smoothly. Staff members observed appeared to get along well, displayed a confident professional demeanor, and were very knowledgeable and efficient in their duties. Initial and ongoing training of personnel is extensive and the results are apparent when observing deputies while working. I spoke with several employees throughout the facility and none expressed any negative comments and all seemed to enjoy their job.

INMATE COMMENTS/MORALE/QUALITY OF LIFE

Inmates I spoke with were polite and well mannered. Inmates were properly dressed and engaged in constructive activities. Inmate/staff interactions observed were mutually polite and respectful. I spoke with several inmates during the walkthrough inspection and none of them expressed any negative comments about their conditions of confinement or the food served.

RECOMMENDATION

Bossier Parish Maximum Security Facility consistently operates smoothly and efficiently while maintaining compliance with Basic Jail Guidelines. The quality of the personnel at this facility is exceptional. Initial as well as ongoing training of deputies is excellent and is apparent while performing the walkthrough of the facility. Warden Robert Chavis and his staff are committed to providing a safe, secure, and stable environment for the inmates in their custody.

Based on the review of the Basic Jail Guidelines files and a walkthrough of the facility to review their practices, it is recommended that Bossier Parish Maximum Security Facility continue to be monitored annually.



Jeff Landry
GOVERNOR

Office of State Fire Marshal

8181 Independence Blvd. Baton Rouge, LA 70806
(225) 925-4911 (800) 256-5452 Fax (225) 925-4241

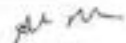
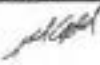


Chief Bryan J. Adams
FIRE MARSHAL

Inspection Report

Report # CB-23-034383-3

Deficient/Cautionary Codes cited.

Location Information					
Inspection Type	Compliance Building Inspection		Inspection Date	5/29/2024 4:17:01 PM	
Structure ID	140731	No. of Buildings	8	Facility Code	J488
Capacity	558	Year Built	2003	Construction Type	Type IB / Type II (222)
Building/Trade Name		Address			
BOSSIER PARISH MAXIMUM SECURITY		2985 OLD PLAIN DEALING HWY, PLAIN DEALING, LA 71064			
Owner Information					
Owner Type	Name	Contact Phone	Contact Email		
Municipal Project	BOSSIER PARISH POLICE JURY	(318) 326-4405	RCHAVIS@BOSSIERSHERIFF.COM		
Address					
204 BURT BLVD, PLAIN DEALING, LA 71064					
Tenant Information					
Name	Suite Number	Floor Number	Square Footage		
Occupancy Details					
Occupancy Type	Details				
Institutional	INSTITUTIONAL BUILDING TYPE: GROUP I-3 (DETENTION/CORRECTION); DETENTION/CORRECTION FACILITY TYPE: CONDITION 4				
Deficient and Cautionary Items			Status		
1	NFPA 101 (2003) 22.3.4.1.1 The owner shall provide and maintain a properly functioning fire alarm system in accordance with 9.6. Currently, the fire alarm is in trouble for a smoke detector not working in the D pod.		DEFICIENT (Correction Date: 6/12/2024)		
Comments					
Cited deficiencies noted on report.					
The fire alarm is in trouble for a smoke detector not working in the D pod.					
Inmate count- 466					
Inspector Information					
Name: Chance Downs	Badge Number: 724	Inspector Signature: 			
Person to whom requirements were explained					
Name: Ted Alford	Title: Maintenance supervisor	Signature: 			

For questions regarding the contents of this report, please call:

(225) 587 5656

JULIAN C. WHITTINGTON
SHERIFF
PH: (318) 965-2203
FAX: (318) 965-3505



BOSSIER MAXIMUM SECURITY FACILITY
2985 OLD PLAIN DEALING RD
PLAIN DEALING, LA 71064
318-326-4405

All smoke detectors were repaired and/or replaced on Aug 22, 2024 to meet all standards required by the governing agencies.

Capt. Robert Chavis

A handwritten signature in blue ink, appearing to read "RChavis" followed by a date "11/19".

Warden Bossier Maximum Security Facility



STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH

Detention or Incarceration
Notice of Violations

Routine/Renewal

Permit Number 08-04-224	Permit Name Bossier Maximum Security Facility-224	
Name of Establishment Bossier Maximum Security Facility-224	Owner Name BOSSIER PARISH POLICE JURY	
Address 2985 Old Plain Dealing RD Plain Dealing, LA 71064	Date 12/06/2024	Time 10:05 AM

LAC TITLE 51 PART XVIII

CRITICAL ITEMS: These items MUST BE CORRECTED IMMEDIATELY (see compliance schedule below). Repeat violations may lead to enforcement actions or permit suspensions.		
Category	Code Reference	Description of Violations
Handwashing Lavatories	101	12 - *There is no hot water at the hand lavatory. 1.C-D Wing bathroom has no hot water to hand sink 2.no hot water D103 3. Throughout Booking Area
Handwashing Lavatories	101	13 - *There is no cold water at the hand lavatory. 1.no cold water in H206 2.cold not working G212 3.D213 no cold water 4.no cold water 205 5.Booking area: no cold in 8

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.		
Category	Code Reference	Description of Violations
Building Requirement	101	6 - The ceilings are not in good repair. 1-Wing next to shower rooms, main area in H-Wing
Handwashing Lavatories	101	16 - The hand lavatory is in disrepair; 1. I207 low hot water pressure 2.H1109 and H206 low stream for hot water 3. low stream in sink for H215 4. low sink stream F104 5. low hot pressure F209 6. low stream G116 7. low water pressure E205, low water pressure E207 8.D213 low hot stream 9.C113 sink disrepair 10. Booking Area: low water pressure in bathroom, women's hand sink low cold water, sinks disrepair across wing
Matresses and Pillows	103	51 - Several mattresses are torn and in disrepair. H113, G112

Comments:

The Follow-up inspection date was extended as authorized by the sanitarian supervisor.

h-wing:

shower head not working on 2nd floor

F-wing:

shower head not working on 2nd floor

E-Wing:

bottom head not working and single head unit not working 1st floor shower
shower in disrepair on 2nd floor

D-Wing:

2nd floor shower-drain flies and bottom head not working

C-Wing:

drain flies 1st and 2nd floor showers

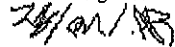
Booking Area:
Shower room in booking area not working

Number Licensed For

Number in Attendance
482

Sanitarian Name/Print
Logan Bowen

Phone #
318-741-7493

Sanitarian Signature


R.S. #
T1366

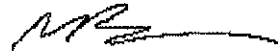
The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to

Correct Critical Violations by 12/27/2024

Correct Non-Critical Violations by

Signature of Recipient

Name/Title
Michelle Bowen / PIC





STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH

Retail Food
Notice of Violations

Routine Renewal

Permit Number 08-0052357-1	Permit Name BOSSIER MAXIMUM SECURITY FACILITY KITCHEN		
Name of Establishment BOSSIER MAXIMUM SECURITY FACILITY	Owner Name BOSSIER PARISH POLICE JURY		
Address 2985 OLD PLAIN DEALING RD PLAIN DEALING, LA 71064	Date 12/06/2024	Time 10:05 AM	

LAC TITLE 51 PART XXIII

CRITICAL ITEMS: These items MUST BE CORRECTED IMMEDIATELY (see compliance schedule below). Repeat violations may lead to enforcement actions or permit suspensions.		
Category	Code Reference	Description of Violations
CROSS CONTAMINATION	1705	25 - 1705 - Raw animal food is not separated from ready to eat food, or is placed, stored or displayed above ready to eat food. 1. eggs above milk, 2. cooked beef next to raw chicken, 3. raw chicken above bread [Corrected]
FOOD CONTACT EQUIPMENT/UTENSILS, CONSTRUCTION AND SANITIZATION	2103	27 - 2103 - Materials used to construct food contact equipment allow the migration of deleterious substances, can opener, cutting boards marred/discolored, stir paddle [Corrected]
FOOD CONTACT EQUIPMENT/UTENSILS, CONSTRUCTION AND SANITIZATION	2501	28 - 2501 - Food contact surfaces and utensils are not clean to sight and touch, ice machine [Corrected] [Repeat]
TOXIC CHEMICALS	3903	34 - 3903 - Chemicals are stored with/above food, equipment, utensils, linens, single-service or single use articles. [Corrected] [Repeat]

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.		
Category	Code Reference	Description of Violations
UTENSILS/EQUIPMENT/SINGLE SERVICE	2501	75 - 2501.2 - Non-food contact surfaces of equipment have an accumulation of dust, dirt, food residue and other debris, ice machine fans [Repeat]
TOILETS/HAND WASH FACILITIES	3109	94 - 3109.5 - Soap and/or paper towels are not provided for use at the hand wash lavatory. [Corrected] [Repeat]
GARBAGE/REFUSE DISPOSAL	3303	98 - 3303.3 - Outside waste receptacles were not kept closed. [Corrected]
STRUCTURAL/DESIGN/MAINTENANCE/PLUMBING	3101	102 - 3101 - Plumbing is not maintained, hand sink leak, ice machine [Repeat]
STRUCTURAL/DESIGN/MAINTENANCE/PLUMBING	3505	103 - 3505.1 - Openings are not protected against the entry of rodents or insects, back door to dumpster
MISCELLANEOUS	4119	120 - 4119.2 - Mops are not hung and/or stored to facilitate air drying. [Corrected]

Comments:

rchavis@bossiersheriff.com
mbowen@bossiersheriff.com

NOTICE RS 40:31.38 (ACT 66)

RS 40:31.38 (ACT 66) authorizes the Louisiana Department of Health to charge a fee of \$150 to any permitted facility that fails to correct the necessary sanitary code violations to be in compliance at the time of its follow up inspection (1st re-inspection). Re-

JULIAN C. WHITTINGTON
SHERIFF
PH: (318) 965-2203
FAX: (318) 965-3505



BOSSIER MAXIMUM SECURITY FACILITY
2985 OLD PLAIN DEALING RD
PLAIN DEALING, LA 71064
318-326-4405

12-10-24

In reference to all codes 101 and 103 labeled on the Detention /Incarceration Report have all been corrected.

Capt. Robert Chavis

A handwritten signature in blue ink, appearing to read "RChavis", followed by the date "11/19".

Warden Bossier Maximum Security Facility

JULIAN C. WHITTINGTON
SHERIFF
PH: (318) 965-2203
FAX: (318) 965-3505



BOSSIER MAXIMUM SECURITY FACILITY
2985 OLD PLAIN DEALING RD
PLAIN DEALING, LA 71064
318-326-4405

In reference to mattresses being torn in H113 and G112. These two items were replaced with undamaged mattresses on 12-06-24 by Lt Bowen.

Capt. Robert Chavis

A handwritten signature in blue ink, appearing to read 'RChavis' followed by a stylized flourish.

Warden Bossier Maximum Security Facility

FACILITIES WORK REQUEST

PART I (filled out by requestor)

DATE/TIME	REQUESTOR	FACILITY AND LOCATION OF WORK
12-6-24 1425	LT Bowen - Health Inspection	Kitchen

WORK REQUESTED
Leak from bottom of ice maker

AUTHORIZATION	
FACILITY MANAGER SIGNATURE	SHERIFF'S SIGNATURE (obtained by Fac. Maint. as required)

PART II (filled out by facilities maintenance personnel)

ACTION TAKEN	
DATE/TIME COMPLETED	WORK PERFORMED BY
PART III (<i>filled out by facility manager</i>)	
<i>The work was performed as desired.</i>	
_____ <i>Facility Manager Signature</i>	

FACILITIES WORK REQUEST

PART I *(filled out by requestor)*

DATE/TIME	REQUESTOR	FACILITY AND LOCATION OF WORK
12-6-24 1425	LT Bowen - Health Inspection	Kitchen

WORK REQUESTED Drain under dishwasher needs to center more on drain

AUTHORIZATION	
FACILITY MANAGER SIGNATURE	SHERIFF'S SIGNATURE <i>(obtained by Fac. Maint. as required)</i>

PART II *(filled out by facilities maintenance personnel)*

ACTION TAKEN	
DATE/TIME COMPLETED	WORK PERFORMED BY

PART III <i>(filled out by facility manager)</i> <i>The work was performed as desired.</i> <i>Facility Manager Signature</i>
--

FACILITIES WORK REQUEST

PART I (filled out by requestor)

DATE/TIME	REQUESTOR	FACILITY AND LOCATION OF WORK
12-6-24 1425	LT Bowen - Health Inspection	Kitchen

WORK REQUESTED

Faucet near dishwasher leaks

AUTHORIZATION

FACILITY MANAGER SIGNATURE

SHERIFF'S SIGNATURE (obtained by Fac. Maint. as required)

PART II (filled out by facilities maintenance personnel)

ACTION TAKEN

DATE/TIME COMPLETED

WORK PERFORMED BY

PART III (filled out by facility manager)

The work was performed as desired.

Facility Manager Signature

FACILITIES WORK REQUEST

PART I *(filled out by requestor)*

DATE/TIME	REQUESTOR	FACILITY AND LOCATION OF WORK
12-6-24 1425	LT Bowen - Health Inspection	Loading Dock

WORK REQUESTED Loading dock door needs sweep, can see daylight under it

AUTHORIZATION	
FACILITY MANAGER SIGNATURE	SHERIFF'S SIGNATURE <i>(obtained by Fac. Maint. as required)</i>

PART II *(filled out by facilities maintenance personnel)*

ACTION TAKEN	
DATE/TIME COMPLETED	WORK PERFORMED BY

PART III <i>(filled out by facility manager)</i> <i>The work was performed as desired.</i> <i>Facility Manager Signature</i>
--

Form B-04-003-B
05 November 2010

**CERTIFIED TREATMENT AND REHABILITATION PROGRAM
CERTIFICATION OF CONTINUED COMPLIANCE**

Facility: Bossier Maximum Security Facility

Date: December 10, 2024

Name of Program: G.E.D.

Date of Program Implementation: 2006

Primary Area of Service Provided:

- ☒ Education
- ☐ Job Skill Training
- ☐ Values Development and Faith Based Initiatives
- ☐ Treatment Programs
- ☐ Miscellaneous

Program has been certified by DPS&C ☒ Yes ☐ No

Program application process is consistent with DPS&C existing assessment and classification system? ☒ Yes ☐ No

Has Program Curriculum changed during preceding 12 months? ☐ Yes ☒ No

Is there an objective method used to assess completion? ☒ Yes ☐ No

Detailed records are maintained on the following:

All offenders who apply.	☒ Yes	☐ No
Number of offenders accepted.	☒ Yes	☐ No
Number and type of services provided.	☒ Yes	☐ No
Offender's completion/termination from program.	☒ Yes	☐ No

Is there a formal graduation ceremony for those who complete the program? ☒ Yes ☐ No

The CTRP referenced above continues to meet necessary criteria to maintain its certification by the Department of Public Safety and Corrections.

Roderick Malcolm, Assistant Warden
BJG Team Member/Leader

Rm

Date: 10 Dec 2024