

Department of Public Safety & Corrections
State of Louisiana

JOHN BEL EDWARDS
GOVERNOR



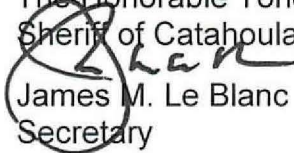
JAMES M. LE BLANC
SECRETARY

Handwritten initials "SL" in blue ink, located to the right of the Secretary's name.

September 8, 2022

MEMORANDUM

TO: The Honorable Toney Edwards
Sheriff of Catahoula Parish

FROM: 
James M. Le Blanc
Secretary

RE: "Basic Jail Guidelines" Monitoring Report

Please see the attached monitoring report regarding the Basic Jail Guidelines (BJG) annual inspection that was conducted at Catahoula Correctional Center on July 21, 2022. During the walk through of the living areas the following was noted:

- Dorm - Offender property on bed area and hanging from beds.
- Cellblock –There were cells with trash and needed to be cleaned, offender property on floor or on bed due to lack of storage.
- Bathrooms – Were in need of cleaning.

DPS&C would like to encourage full compliance with BJJ I-A-004 "Housekeeping". At this time DPS&C will return in 60 days for a major audit and complete inspection of each BJJ Standard.

Thank you for your support of the BJJ process.

JML/mwk

Attachment

c: Mike Ranatza, Executive Director, Louisiana Sheriffs' Association
Pat Book, Warden, Catahoula Correctional Center
Seth Smith, Chief of Operations
Marcus Myers, Warden, RLCC
Chad Firmin, BJJ Team Leader



BJG MONITORING REPORT

Annual, Semi-Annual, Quarterly, Monthly, or Recert with Waiver

Rev. 03/22/2022 mw

Facility Name: Catahoula Correctional Center
BJG Team Leader & Monitors: Lt. Col. Chad Firmin Team Leader
Facility Warden & Email Address: Warden Pat Book wardenbook_ccc@yahoo.com
Facility Staff: Assist. Warden Eric Stott
BJG Inspection Date: July 21, 2022
Previous BJJ Inspection Date: July 8, 2021
Operational Capacity: 830
Count on Day of Visit: 791

Concerns or Issues from the previous BJJ Monitoring Inspection: None

	# MALE	# FEMALE	TOTAL
Number of DOC Offenders	351	0	351
Number of Local Offenders	440	0	440
Number of Out of State Offenders	0	0	0
Number of Federal Offenders	0	0	0
Number of ICE Detainees	0	0	0
TOTAL	791	0	791

Number of DOC Offenders that are:

Single Bunked 0
 Double Bunked 244
 Triple Bunked 98
Total 342

Number of DOC Offenders that are in Restricted Housing:

Single Bunked 0
 Double Bunked 9
 Triple Bunked 0
Total 9

ASSAULTS: (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	Off/Off	Off/Off w/sig inj	Offender/Staff	Off/Staff w/sig inj
July 2021	3	0	0	0
August 2021	2	0	0	0
September 2021	3	0	0	0
October 2021	3	0	0	0
November 2021	4	0	0	0
December 2021	5	0	0	0
January 2022	4	0	0	0
February 2022	2	0	0	0
March 2022	5	0	0	0
April 2022	2	0	0	0
May 2022	4	0	0	0
June 2022	3	0	0	0

SEIZURE FINDINGS: (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	Illicit Substance	Alcohol	Weapon	Cell Phone	Other
July 2021	0	0	0	2	2 chargers, 3 tobacco, 1 sim card, 1 fingernail clipper ✓
August 2021	4 suboxone ✓	0	0	1	1 charger, 1 tobacco ✓
September 2021	2 syn. Mari. ✓	0	1 shank ✓	3	1 charger, 3 tobacco ✓
October 2021	2 syn. Mari., 5 suboxone ✓	0	0	2	1 charger, 1 tobacco ✓
November 2021	5 syn. Mari., 1 green leafy substance ✓	0	0	0	1 charger, 2 tobacco ✓
December 2021	1 suboxone, 3 syn. Mari., 1 green leafy substance ✓	0	0	0	2 chargers ✓
January 2022	3 syn. Mari. ✓	0	2 shanks ✓	2	1 charger, 3 tobacco ✓
February 2022	2 green leafy substance ✓	0	0	2	2 chargers, 3 tobacco ✓
March 2022	2 syn. Mari. ✓	0	1 shank ✓	0	1 charger, 3 tobacco ✓
April 2022	0	0	1 shank ✓	0	4 tobacco ✓
May 2022	0	0	0	2	2 syringes, 1 tobacco ✓
June 2022	0	0	0	2	2 tobacco, 2 pieces of metal ✓

GENERAL APPEARANCE, CLEANLINESS, AND COMMENTS OF THE FACILITY:

Living Area:

- **Dorms** – The dorms have several mattresses that are cracked or no outer covering. Offender belongings were in the drawer attached to the beds but also on the bed area. Some items are hanging from the beds.

- **Cell Block** – The cells have some trash and need to be cleaned. Offender belongings are on the floor or on the bed due to no locker box or storage drawer in the cells.

Culinary/Dining: The kitchen and dining areas are clean. The lunch meal was being prepared during the walk through. Utensils are in a locked cabinet and on inventory. Utensils are being signed in and out. Cooler/freezer temperatures, hot water temperatures for the dish washer are all checked and logged. Menus are posted.

Bathrooms: The bathroom and shower areas in the dorms need some cleaning. The facility will be in the process of doing work to the shower areas.

Yard Areas: The yards are neat and clean. Offenders use the yards for recreation purposes.

Maintenance: The maintenance building is behind the facility. The tools are in a locked cage and on shadow board. Tools are on inventory and signed in and out.

REVIEW AND COMMENT ON THE FOLLOWING BASIC JAIL GUIDELINES: (Compliant or Non-Compliant)

I-A-001 Safety/Sanitation/Inspections: Compliant - Weekly inspections are conducted and on file. DHH Retail Food 6/3/22, DHH Detention 6/3/22, FM 5/16/22.

I-C-001 Emergency Plan: Compliant - Facility has an emergency plan in place and is approved by the FM on 3/22. Employees are trained on the emergency plan.

II-A-007 Counts: Compliant - Counts being done.

- How many formal counts are conducted each shift? 5 day shift, 4 night shift
- How many counts are conducted each day? 9 total
- **Stick outs counts**
 - How does the facility accomplish this? Any officer monitoring offenders not in the housing unit for count time will physically count each offender and call the count in to control.
 - Does this process ensure accountability and safe/secure operation of the facility?
Yes

II-A-008 Offender Population Management System: Compliant - Master prison records, criminal history, finger prints and photos of offenders are kept on file for offenders housed at the facility.

II-A-010 Admissions: Compliant - Offenders and their property and belongings are searched and signed for upon admission to the facility.

II-A-012 Classification System: Compliant

Does this facility have any trustees that work outside the secure perimeter? (Yes or No)
Yes

If yes,

- What is their classification process to determine who is eligible for trustee status? Criminal history, disciplinary record, length of sentence, current pending charges are all part of the review process to determine level of custody, housing assignments

and eligibility for trustee status. Once all information has been checked then it is sent to the Warden for review and approval.

- Does their classification process meet DPS&C, Corrections Services' criteria? Yes

II-A-018 Offender Drug Testing (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	# DOC Tested	Total DOC Pop	% Tested	# Positive
July 2021	74	271	27	8
August 2021	41	258	16	0
September 2021	54	255	21	0
October 2021	67	199	34	0
November 2021	56	228	25	8
December 2021	52	242	21	3
January 2022	41	207	20	0
February 2022	47	249	19	5
March 2022	62	237	26	1
April 2022	80	288	28	5
May 2022	62	272	23	1
June 2022	42	415	10	4

II-A-019 Offender Transfers: Compliant - Transfers are submitted for approval.

II-A-020 Frequency of Cell Checks: Compliant - Cell checks are done every 15-20 minutes. A log of cell checks is on file.

II-B-002-1 Use of Restraints for Pregnant Offenders: Compliant - Policy in place. No female offenders housed at the facility.

II-C-001 Procedures for Searches: Compliant - Searches are being conducted throughout the facility of offenders and their belongings.

II-D-001 Key, Tool, and Utensil Control: Compliant - Keys are logged in log books for each shift. Tools are on inventory and signed in and out. Utensils are on inventory and signed in and out. Tools are in a locked cabinet.

III-A-001 Rules and Discipline: Compliant

- Does the facility's offender orientation include the application process for applying for restoration of good time? Yes
- What is their restoration of good time application process for the offender population? The offender that is eligible for restoration of good time can complete the application and submit to the Assistant Warden for review. Once reviewed it is forwarded to the Warden for approval then submitted to DPS&C. The facility follows Dept. Reg.OP-D-2 Restoration of Good Time.
- Does their restoration of good time application process meet DPS&C, Corrections Services' criteria? Yes

IV-C-001 Access to Care/Clinical Services (Does the facility charge a co-payment? If so, approved by DPS&C?): Compliant - Co-pays are charged to offenders that is approved.

IV-C-006-1 Pregnancy Management: Compliant - Policy in place. No female offenders housed.

- IV-C-008 Annual TB Testing:** Compliant - TB testing is done annually.
- IV-C-012 Access to Sick Call:** Compliant - Offenders can access sick call Monday through Friday.
- IV-C-013 Infirmary Care:** Compliant - No infirmary at the facility only a nurse's station.
- IV-C-013-1 Medical Releases** (Medical Parole, Medical Treatment Furlough, and Compassionate Release): Compliant - There is no medical parole, furloughs or compassionate releases as of the date of the audit.
- IV-C-014 Suicide Prevention and Intervention:** Compliant - Policy in place and reviewed by medical professional and not mental health professional. Staff receive training on suicide prevention.
- IV-C-016 Notification:** Compliant - In the event an offender gets admitted to a trauma center or ICU then the emergency contact for that offender is notified.
- IV-D-004 Confidentiality of Health Information:** Compliant - All health information for offenders is kept confidential and secured.
- IV-E-001 Alleged and Substantiated Sexual Assaults:** Compliant - PREA screening are done upon intake on offenders arriving at the facility. Staff receive training on PREA.
- Is this facility required to be PREA compliant due to contract language? (Yes or No) No
 - Is this facility PREA compliant? (Yes or No) No
 - If yes, date compliance received:
 - If this facility is required to be PREA compliant due to contract language, and has not done so, what is their plan of action for compliance?
- V-A-003 Programs and Services:** Compliant
- List all Certified Treatment Programs (Attach Form IS-B-8-b)
None at this time
 - List all other Offender Programs
Church services conducted by the facility
- V-A-003-1 Educational Programming:** Compliant
- GED Program**
- | | |
|---------------------------|---|
| Number of GED Slots | 0 |
| Number of Participants | 0 |
| YTD Number of Completions | 0 |
- V-B-001 Releasing Offenders:** Compliant - Offenders releasing sign for property, have ID's and list of community services.

- V-B-010** **Proposed Expansions:** Compliant - No proposed expansions at this time.
- V-C-001** **Substance Abuse Programs:** Compliant - No programs at this time.
- V-C-002** **Reentry Programs** (Are offenders releasing with two valid forms of identification?): Compliant - Offenders are releasing with at least 2 forms of ID.
- V-C-004** **Parole Board Procedures:** Compliant - Parole hearing done by zoom and facility representative is present for hearings.
- VI-B-002** **Grievance Process:** Compliant
 - Does grievance process include at least two levels of review? Yes
 - Who is the designee at each level of review? 1st level Assist. Warden, 2nd level Warden
 - What is the specified time period for response at each level? 1st 15 days, 2nd 25 days
- VII-A-002** **Weapons Training:** Compliant - Training is done annually.
- VII-B-008** **Monthly Reporting:** Compliant - Monthly reports are submitted in a timely manner.

OTHER:

STAFF COMMENTS/MORALE/GENERAL OBSERVATIONS:

Spoke to staff in different areas during the walk through of the facility. Staff is knowledgeable of job duties. Staff morale appeared to be good with employees working together to carry out the daily operations of the facility. Staff is aware of the mattresses in the housing units in poor condition and have replaced some mattresses and will be replacing more. The staff also stated that they will be doing some work to the dorm shower areas also.

OFFENDER COMMENTS/MORALE/QUALITY OF LIFE:

Spoke to offenders in different dorms during the walk through. No offender voiced concern or problems. Offender quality of life appears to be good. Offenders are assigned beds and not sleeping on the floor. Beds have mattress, sheet and blankets. ?

RECOMMENDATION:

At this time continued annual monitoring visits are recommended.

CATAHOULA CORRECTIONAL CENTER
499 OLD COLUMBIA ROAD
HARRISONBURG, LA 71340
PHONE: 318-744-2121
FAX: 318-744-2126

PAT BOOK, WARDEN

ERIC STOTT, ASST. WARDEN

JUNE 22, 2022

Seth Smith, Chief of Operations
Office of Adult Services
P.O. Box 94304
Baton Rouge, LA 70804-9304

Dear Chief Smith,

In response to all partial compliance and/or noncompliant footnoted items throughout the report are as follows:

DHH Office of Public Health Inspection 06.03.2022 :

-Code Ref. 103- 200 new mattresses were ordered for Catahoula Correctional Center to replace the ones in poor condition in referenced dormitories C, E and G.

Sincerely,



Pat Book, Warden
Catahoula Correctional Center

PB:jcm
ES:jcm

C: Toney Edwards, Catahoula Parish Sheriff

**STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH**

**Detention or Incarceration
Notice of Violations**

Routine/Renewal

Permit Number 13-01-224	Permit Name Catahoula Correctional Center-224		
Name of Establishment Catahoula Correctional Center-224		Owner Name	
Address 499 Old Columbia RD Harrisonburg, LA 71340		Date 06/03/2022	Time 01:20 PM

LAC TITLE 51 PART XVIII

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.

Category	Code Reference	Description of Violations
Mattresses and Pillows	103	49 - The mattresses are cracked and in poor condition. DORMS C, E, AND G [Repeat]

Comments:

MOPS WERE NOT STORED TO AIR DRY IN DORMS C AND E

Number Licensed For	Number in Attendance	License Anniversary	
	749	06/30/2022	
Sanitarian Name/Print Amiee w. Mcnett	Phone # 318-744-5261	Sanitarian Signature	R.S. # 3164

The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to

Correct Critical Violations by

Correct Non-Critical Violations by

Signature of Recipient

Name/Title
CAPTIAN WASCOM



STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH

Retail Food
Notice of Violations

Routine/Renewal

Permit Number 13-0001120-1	Permit Name CATAHOULA CORRECTIONAL CENTER Prison		
Name of Establishment CATAHOULA CORRECTIONAL CENTER		Owner Name CATAHOULA CORRECTIONAL CENTER	
Address 499 OLD COLUMBIA RD HARRISONBURG, LA 71340		Date 06/03/2022	Time 01:20 PM

LAC TITLE 51 PART XXIII

CRITICAL ITEMS: These items MUST BE CORRECTED IMMEDIATELY (see compliance schedule below). Repeat violations may lead to enforcement actions or permit suspensions.		
Category	Code Reference	Description of Violations
FOOD - CONDITION, SOURCE, LABELING	1101	1 - 1101 - Food prepared, packed, or held under conditions where it may have been contaminated. **FLOUR STORAGE CONTAINER HELD PIECES OF CHIPPED PAINT FROM WALL IT WAS STORED NEXT TO [COS]

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.		
Category	Code Reference	Description of Violations
UTENSILS/EQUIPMENT/SINGLE SERVICE	2501	75 - 2501.2 - Non-food contact surfaces of equipment have an accumulation of dust, dirt, food residue and other debris. **SUGAR STORAGE CONTAINERS
UTENSILS/EQUIPMENT/SINGLE SERVICE	2515	82 - 2515.2 - Equipment and utensils are not air-dried. [Repeat]

Comments:

NOTICE RS 40:31.38 (ACT 66)

RS 40:31.38 (ACT 66) authorizes the Louisiana Department of Health to charge a fee of \$150 to any permitted facility that fails to correct the necessary sanitary code violations to be in compliance at the time of its follow up inspection (1st re-inspection). Re-inspections are required when there are five or more uncorrected non-critical violations and/or one or more uncorrected critical violations remaining at the conclusion of an inspection. The fee is only charged if the necessary violations are not corrected before the 2nd re-inspection and other subsequent re-inspections. Facilities can avoid this fee if the violations noted on the routine inspection report are corrected by, or during, the follow up inspection. If a fee is assessed, the \$150 fee is payable within 30 days' notice, and failure to pay shall result in revocation of the permit.

Sanitarian Name/Print Amiee w. Mcnett	Phone # 318-744-5261	Sanitarian Signature 	R.S. # 3164
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The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to
Correct Critical Violations by _____ Correct Non-Critical Violations by _____

Name/Title ASSISTANT WARDEN ERIC STOTT	Signature of Recipient
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STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH

INSTITUTION REPORT

Agency License No. N/A	Anniversary Month JUNE
Name of Establishment CATAHOULA CORRECTIONAL CENTER-224	Mailing Address
Address 499 OLD COLUMBIA RD	
City, state, Zip Code HARRISONBURG LA 71340	
Type of Facility JAILS 749	
Parish Catahoula	Date Inspected 06/03/2022
The above establishment has been inspected by a representative of this section, and: <input checked="" type="checkbox"/> License is Recommended; <input type="checkbox"/> License is Not Recommended; <input type="checkbox"/> License is Pending Reinspection; from the standpoint of sanitation	
AMIEE W. MCNETT	
3 1 6 4	



John Bel Edwards
GOVERNOR

Office of State Fire Marshal

8181 Independence Blvd. Baton Rouge, LA 70806
(225) 925-4911 (800) 256-5452 Fax (225) 925-4241





H. "Butch" Browning
FIRE MARSHAL

Inspection Report

Report # CB-21-045946-1

No Deficient/Cautionary Codes cited.

Location Information					
Inspection Type	Compliance Building Inspection		Inspection Date	5/16/2022 1:05:57 PM	
Structure ID	102172	No. of Buildings	7	Facility Code	J399
Capacity	830	Year Built	1999	Construction Type	Type IIB / (000)
Building/Trade Name			Address		
CATHOULA CORRECTIONAL CENTER - DETENTION BUILDINGS			499 COLUMBIA HARRISONBURG ROAD, HARRISONBURG, LA 71340		
Owner Information					
Owner Type	Name	Contact Phone	Contact Email		
State Licensed	WARDEN STOTT	(318) 744-2121	ESTOTT1776@GMAIL.COM		
Address					
499 OLD COLUMBIA RD, HARRISONBURG, LA 71340					
Tenant Information					
Name	Suite Number	Floor Number	Square Footage		
Occupancy Details					
Occupancy Type	Details				
Institutional	INSTITUTIONAL BUILDING TYPE: GROUP I-3 (DETENTION/CORRECTION); DETENTION/CORRECTION FACILITY TYPE: CONDITION 4				
Comments					
NO APPARENT DEFICIENCIES AT TIME OF INSPECTION. IN COMPLIANCE. INMATE COUNT 742.					
Inspector Information					
Name: Chance Downs	Badge Number: 724	Inspector Signature: 			
Person to whom requirements were explained					
Name: Captain wascom	Title: Captain	Signature: 			

For questions regarding the contents of this report, please call: (318) 767 6099

R. S. 40: 1621 Whoever fails to comply with any order issued by the Fire Marshal or his authorized representative under any provision of Part III, Chapter 7, Title 40 of the Louisiana Revised Statutes of 1950, R.S. 40:1569 excepted, shall be fined not more than five hundred dollars or imprisoned, for more than six months or both. Each day's violation of an order constitutes a separate offense and may be punished as such at the discretion of court.