

Form CJ-9


**DEATHS IN CUSTODY—2017  
DEATH REPORT ON INMATES  
UNDER JAIL JURISDICTION**

 U.S. DEPARTMENT OF JUSTICE  
BUREAU OF JUSTICE STATISTICS  
AND ACTING AS COLLECTION AGENT:  
RTI INTERNATIONAL

## FORM COMPLETED BY:

Name Title Official Address Telephone  City FAX  State  Zip E-mail 

## Instructions for Completion

If no deaths occurred in 2017:

- You do not need to report anything at this time.
- At the beginning of 2018, you will be asked to complete a summary form whether or not you had a death occurrence in 2017.

If you had more than one death in 2017:

- Make copies of this form for each additional death.
- Complete the entire form for each inmate death.
- Once your death records are complete, there are several ways to submit a death report:

 ONLINE: Complete the report online at: <https://bjsdcrp.rti.org>

 E-MAIL: [bjsdcrp@rti.org](mailto:bjsdcrp@rti.org)

FAX (TOLL-FREE): (866) 800-9179

 MAIL: RTI International, Attn: Data Capture  
Project Number: 0215015.001.100.102.100  
5265 Capital Boulevard  
Raleigh, NC 27690-1652

*If you need assistance, contact Matt Bensen of RTI International toll-free at (800) 344-1387 or [bjsdcrp@rti.org](mailto:bjsdcrp@rti.org)*

## What deaths should be reported?

INCLUDE deaths of ALL persons...

- Confined in your jail facilities, whether housed under your own or another jurisdiction
- Under your jurisdiction but housed in special jail facilities (e.g., medical/treatment/release centers, halfway houses, or work farms); or on transfer to treatment facilities
- Under your jurisdiction but out to court
- In transit to or from your facilities while under your jurisdiction

EXCLUDE deaths of ALL persons...

- Confined in facilities operated by two or more jurisdictions or those held in privately operated jails
- Under your jurisdiction but in nonresidential community-based programs run by your jails (e.g., electronic monitoring, house arrest, community service, day reporting, work programs)
- Under your jurisdiction but AWOL, escaped, or on long-term transfer to another jurisdiction
- In the process of arrest by your agency, but not yet booked into your jail facility

**BURDEN STATEMENT**

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 30 minutes per each reported death, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. Do not send your completed form to this address.

## INMATE COUNTS AND DEATHS

1. On **December 31, 2017**, how many persons under the supervision of your jail jurisdiction were **CONFINED** in your jail facilities?

**INCLUDE—**

- Persons on transfer to treatment facilities but who remain under your jurisdiction
- Persons held for other jurisdictions
- Persons in community-based programs (e.g., work release, day release, or drug/alcohol treatment) who return to jail at night
- Persons out to court while under your jurisdiction.

**EXCLUDE—**

- Persons under your jurisdiction who are housed elsewhere
- Inmates who are AWOL, escaped, or on long-term transfer to other jurisdictions
- Persons in community-based programs run by your jails (e.g., electronic monitoring, house arrest, community service, day reporting, or work programs) who do NOT return to jail at night.

Inmates on  
December 31,  
2017

**Males:**   Estimate

**Females:**   Estimate

2. How many persons under the supervision of your jail jurisdiction were **ADMITTED** to your jail facilities during 2017?

**INCLUDE—**

- Persons officially booked into and housed in your jail facilities by formal legal document and by the authority of the courts or some other official agency
- Repeat offenders booked on new charges
- Persons serving a weekend sentence coming into the facility for the first time.

**EXCLUDE—**

- Returns from escape, work release, medical appointments/treatment facilities, furloughs, bail/bond releases, and court appearances.

New ANNUAL  
admissions  
during 2017

**Males:**   Estimate

**Females:**   Estimate

3. On **December 31, 2017**, how many persons **CONFINED** in your jail facilities were held for—

- INCLUDE contractual, temporary, courtesy, or *ad hoc* holds for other agencies.
- Count persons with multiple holds only once with priority being federal, state, tribal, and local.

a. **U.S. Immigration and Customs Enforcement:**   Estimate

b. **U.S. Marshals Service:**   Estimate

c. **All other holds (state and federal prison, Bureau of Indian Affairs, or any holds for other jail jurisdictions):**   Estimate

4. **Between January 1, 2017, and December 31, 2017, what was the average daily population of your jail facilities?**

- INCLUDE inmates who participated in weekend programs that allow offenders to serve their sentences of confinement only on weekends (e.g., Friday–Sunday).
- To calculate the average daily population, add the number of persons for each day between January 1, 2017, and December 31, 2017, and divide the result by 365.
- If daily counts are not available, estimate the average daily population by adding the number of persons held on the same day of each month and divide the result by 12.
- If average daily population cannot be calculated as directed above, then estimate the typical number of persons held in your jail confinement facilities each day.

Average daily population during 2017 **Males:**   Estimate

**Females:**   Estimate

5. **Between January 1, 2017, and December 31, 2017, how many persons died while under the supervision of your jail facilities?**

**INCLUDE** deaths of ALL persons—

- CONFINED** in your jail facilities
- UNDER THE SUPERVISION** of your jail facilities, but out to court or in special facilities (e.g., hospital, hospice, or nursing home; treatment facility; residential community center; residential work release or facility-based house arrest program; or release center)
- WHILE IN TRANSIT** to or from your jail facilities while under your supervision.

**EXCLUDE—**

- Deaths of persons in the process of arrest by your agency if they have not yet been booked into your jail facilities.

Number of inmate deaths during 2017 **Males:**

**Females:**