

## Concordia Parish Work Release Facility; Public Records Request

Vernon Stevens <vernonstevens427@gmail.com>

Thu, Sep 8, 2022 at 10:29 AM

To: [REDACTED]

There have been no deaths at the work release facility during thr dates requested. Vernon Stevens

On Mon, Aug 29, 2022 at 8:00 AM [REDACTED] wrote:

Custodian of Records: Concordia Parish Work Release Facility  
5223 US-84 Vidalia, LA 71373

To Whom It May Concern:

I am writing to request from the Concordia Parish Work Release Facility documents and records containing:

- Data submitted to the U.S. Department of Justice, Bureau of Justice Statistics OR the Bureau of Justice Assistance for deaths in legal custody of Concordia Parish Work Release Facility during calendar years 2017, 2018, 2019, 2020, 2021, and 2022 whether housed in a state prison, local jail, or private facility. Forms submitted may include, but are not limited to, NPS-4, NPS-4A, CJ9, CJ9A, "Death In Custody Reporting Act" form, or submitted/uploaded to the following websites: <https://ojpsso.ojp.gov>, <https://bjapmt.ojp.gov>,

This request is pursuant to the **Louisiana Public Records Act § 44:1 et seq.** I request these records whether they are maintained in the files of an individual deputy or administrative staff member; in the possession of members or former members of the Concordia Parish Work Release Facility, as well as any outside contractors; warehoused; on microfilm, microfiche, or electronic storage; or otherwise stored or maintained.

For the purposes of this request, the terms "records" and "documents" are intended to include, without limitation, any and all written, typed, printed, recorded, graphic computer-generated, or other matter of any kind from which information can be derived, whether produced, reproduced, or stored on paper, cards, tapes, films, electronic facsimiles, computer storage devices, or any other medium. They include, without limitation, letters, memoranda (including internal memoranda), calendars, schedules, books, indices, notes, printed forms, publications, press releases, notices, minutes, summaries or abstracts; reports, files, transcripts, computer tapes, printouts, drawings, photographs, recordings (including both videotapes and audiotapes), telegrams, and telex messages, as well as any reproductions thereof that differ in any way from any other reproduction, such as copies containing marginal notations.

If you remove any documents from the file, I would ask that you provide me with a list containing a general description of each of the documents exempted from public disclosure and the reason for the exemption. *La. R.S. 44:31(B)3.*

Under the Public Records law, your office has five business days from the date of this request to provide access to the records requested. *La.R.S. § 44:35(A).* Should you wish to raise any question as to whether the requested material is a public record subject to disclosure you must notify me in writing within three business days of the basis for holding any such record exempt. *La.R..S. § 44:32(D).*

Please send me a complete copy of the above-requested documents at [REDACTED] if available electronically. This material is for a seminar class at Loyola University New Orleans, College of Law, thus I would greatly appreciate waiver or minimization of copy costs.

If I should direct this request elsewhere, please do let me know. In addition, please feel free to contact me at [REDACTED] or [REDACTED] if you have any questions or concerns. Thank you very much for your prompt assistance.

Sincerely,

[REDACTED]