

Form CJ-9A


**DEATHS IN CUSTODY—2014
ANNUAL SUMMARY ON INMATES
UNDER JAIL JURISDICTION**

 U.S. DEPARTMENT OF JUSTICE
BUREAU OF JUSTICE STATISTICS
AND ACTING AS COLLECTION AGENT:
RTI INTERNATIONAL

FORM COMPLETED BY:

Name	Rhonda Alleman	Title	Administrative Assistant
Official Address	1150 Northwest Drive	Telephone	225 346-6400
City	Port Allen	FAX	225 267-1045
State	LA	Zip	70767
E-mail	rhonda.alleman@wbrsheriff.org		

Instructions for Completion and Submission

 IF YOUR JURISDICTION DID NOT HAVE A DEATH IN CALENDAR YEAR 2014:

- Complete this form and return it to RTI International. Once you complete EVERY question, your submission will be complete for 2014.

 IF YOUR JURISDICTION DID HAVE ONE OR MORE DEATHS IN CALENDAR YEAR 2014:

- Please ensure that you have completed a 2014 CJ-9 (individual Death Report form) for each death reported.
- If you need additional CJ-9 forms, please go to the DCRP Web site (<https://bjsdcrp.rti.org>), call (800) 344-1387, or send an e-mail to bjsdcrp@rti.org.

PLEASE SUBMIT your completed form within 30 days of receipt. You may submit your annual summary in one of these ways:

ONLINE: Complete this form online at: <https://bjsdcrp.rti.org>
E-MAIL: bjsdcrp@rti.org
FAX (TOLL-FREE): (866) 800-9179

MAIL: RTI International, Attn: Data Capture

Project Number: 0213149.001.400.402.100

5265 Capital Boulevard

Raleigh, NC 27690-1652

 If you need assistance, contact Matt Bensen of RTI International toll-free at (800) 344-1387 or bjsdcrp@rti.org.

What to include and exclude in this data collection
INCLUDE...

- Confinement facilities usually administered by a local law enforcement agency, intended for adults but sometimes holding juveniles
- All jails and city/county correctional centers that hold inmates beyond arraignment. Report data on all inmates, including those held in separate holding or lockup areas within your facility
- Special jail facilities (e.g., medical/treatment/release centers, halfway houses, or work farms)
- Inmates held for other jurisdictions, including federal authorities, state prison authorities, and other local jail jurisdictions

EXCLUDE...

- Facilities that are exclusively used as temporary holding or lockup facilities, where inmates are generally held for less than 72 hours and not held beyond arraignment
- Privately operated jails and facilities operated by two or more jurisdictions (i.e., multi-jurisdictional facilities; these jails will be contacted directly for data on deaths in their custody)

BURDEN STATEMENT

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 15 minutes per response, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. Do not send your completed form to this address.

INMATE COUNTS AND DEATHS

NOTE: Before completing this form, please be sure there are entries for all response boxes. If the answer to an item is "none" or "zero," write 0 in the space provided.

1. How many males and females under the supervision of your jail jurisdiction were confined in your jail facilities on December 31, 2014?

INCLUDE:

- ✓ Persons on transfer to treatment facilities but who remain under your jurisdiction
- ✓ Persons out to court while under your jurisdiction
- ✓ Persons held for other jurisdictions

EXCLUDE:

- X Persons housed in facilities operated by two or more jurisdictions or those held in privately operated jails
- X Inmates who are AWOL, escaped, or on long-term transfer to other jurisdictions
- X All persons in nonresidential community-based programs run by your jails (e.g., electronic monitoring, house arrest, community service, day reporting, work programs)

When exact numeric answers are not available, provide estimates and mark (✓) the box beside each figure.

Inmates on December 31, 2014
Males: Estimate
Females: Estimate

2. How many males and females under the supervision of your jail jurisdiction were admitted to your jail facilities during 2014?

INCLUDE:

- ✓ New admissions only (i.e., persons officially booked into and housed in your facilities by formal legal document and by the authority of the courts or some other official agency)
- ✓ Repeat offenders booked on new charges

EXCLUDE:

- X Returns from escape, work release, medical appointments/treatment facilities, bail, and court appearances

When exact numeric answers are not available, provide estimates and mark (✓) the box beside each figure.

New ANNUAL admissions during 2014
Males: Estimate
Females: Estimate

3. On December 31, 2014, how many persons were confined in your jail facilities on behalf of any of the following:

When exact numeric answers are not available, provide estimates and mark (✓) the box beside each figure.

- a. U.S. Immigration and Customs Enforcement: Estimate
- b. U.S. Marshals Service: Estimate
- c. All other holds (state and federal prison, Bureau of Indian Affairs, or any holds for other jail jurisdictions): Estimate

4. Between January 1, 2014, and December 31, 2014, what was the average daily population of all jail confinement facilities operated by your jurisdiction?

To calculate the average daily population, add the number of persons for each day between January 1, 2014, and December 31, 2014, and divide the result by 365.

If daily counts are not available, estimate the average daily population by adding the number of persons held on the same day of each month and divide the result by 12.

If average daily population cannot be calculated as directed above, then estimate the typical number of persons held in your jail confinement facilities each day.

When exact numeric answers are not available, provide estimates and mark (✓) the box beside each figure.

Average daily population during 2014
Males: Estimate
Females: Estimate

5. Between January 1, 2014, and December 31, 2014, how many persons died while under the supervision of your jail jurisdiction?

INCLUDE:

- ✓ Deaths of ALL persons CONFINED in your jail facilities; or UNDER YOUR JURISDICTION but out to court or in special facilities (e.g., hospitals, halfway houses, work farms, and medical/treatment/release centers); or WHILE IN TRANSIT to or from your facilities while under your jurisdiction.

EXCLUDE:

- X Deaths of persons in the process of arrest by your agency if they have not yet been booked into your jail facility.

Number of Inmate deaths during 2014
Males:
Females:

Form CJ-9A


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FORM COMPLETED BY—

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State	LA	Zip	70767
		Email	rhonda.alleman@wbrsheriff.org

Instructions for completion and submission
FOR EACH ITEM—

- If the answer to a question is "none" or "zero," write "0" in the space provided.
- When exact numeric answers are not available, provide estimates and mark (X) in the checkbox beside each number that is estimated. For example 1,234

Please submit your completed form(s) within 30 days of receipt. You may submit your annual summary in one of these ways:

ONLINE: Complete this form online at: <https://bisdcrp.rti.org>
MAIL: RTI International, Attn: Data Capture
 Project Number: 0215015.001.100.102.100
 5265 Capital Boulevard
 Raleigh, NC 27690-1652

EMAIL: bisdcrp@rti.org
FAX (TOLL-FREE): (866) 800-9179

If you need assistance, contact Matt Bensen of RTI International toll-free at 1-800-344-1387 or bisdcrp@rti.org.
What to include and exclude in this data collection
INCLUDE—

- ✓ Confinement facilities usually administered by a local law enforcement agency, intended for adults but sometimes holding juveniles.
- ✓ All jails and city/county correctional centers that hold inmates beyond arraignment. Report data on all inmates, including those held in separate holding or lockup areas within your facilities.
- ✓ Special jail facilities (e.g., medical/treatment/release centers, halfway houses, and work farms).
- ✓ Temporary holding or lockup facilities if they are part of your combined function.
- ✓ Inmates held for other jurisdictions, including federal authorities, state prison authorities, and other local jail jurisdictions.

EXCLUDE—

- X Facilities that are exclusively used as temporary holding or lockup facilities, where inmates are generally held for less than 72 hours and not held beyond arraignment.
- X Privately operated jails and facilities operated by two or more jurisdictions (i.e., multi-jurisdictional facilities). These jails will be contacted directly for this data collection.

BURDEN STATEMENT

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INMATE COUNTS AND DEATHS

1. On **December 31, 2015**, how many persons under the supervision of your jail jurisdiction were **CONFINED** in your jail facilities?

INCLUDE—

- ✓ Persons on transfer to treatment facilities but who remain under your jurisdiction
- ✓ Persons held for other jurisdictions
- ✓ Persons in community-based programs (e.g., work release, day release, or drug/alcohol treatment) who return to jail at night
- ✓ Persons out to court while under your jurisdiction.

EXCLUDE—

- X Persons under your jurisdiction who are boarded elsewhere
- X Inmates who are AWOL, escaped, or on long-term transfer to other jurisdictions
- X Persons in community-based programs run by your jails (e.g., electronic monitoring, house arrest, community service, day reporting, or work programs) who do NOT return to jail at night.

Inmates on
December 31,
2015

Males: Estimate

Females: Estimate

2. How many persons under the supervision of your jail jurisdiction were **ADMITTED** to your jail facilities during 2015?

INCLUDE—

- ✓ Persons officially booked into and housed in your jail facilities by formal legal document and by the authority of the courts or some other official agency
- ✓ Repeat offenders booked on new charges
- ✓ Persons serving a weekend sentence coming into the facility for the first time.

EXCLUDE—

- X Returns from escape, work release, medical appointments/treatment facilities, furloughs, bail/bond releases, and court appearances.

New ANNUAL
admissions
during 2015

Males: Estimate

Females: Estimate

3. On December 31, 2015, how many persons **CONFINED** in your jail facilities were held for—

- INCLUDE contractual, temporary, courtesy, or *ad hoc* holds for other agencies.
- Count persons with multiple holds only once with priority being federal, state, tribal, and local.

a. U.S. Immigration and Customs Enforcement: Estimate

b. U.S. Marshals Service: Estimate

c. All other holds (state and federal prison, Bureau of Indian Affairs, or any holds for other jail jurisdictions): Estimate

4. Between January 1, 2015, and December 31, 2015, what was the average daily population of your jail facilities?

- INCLUDE inmates who participated in weekend programs that allow offenders to serve their sentences of confinement only on weekends (e.g., Friday–Sunday).
- To calculate the average daily population, add the number of persons for each day between January 1, 2015, and December 31, 2015, and divide the result by 365.
- If daily counts are not available, estimate the average daily population by adding the number of persons held on the same day of each month and divide the result by 12.
- If average daily population cannot be calculated as directed above, then estimate the typical number of persons held in your jail confinement facilities each day.

Average daily population during 2015 Males: Estimate

Females: Estimate

5. Between January 1, 2015, and December 31, 2015, how many persons died while under the supervision of your jail facilities?

INCLUDE deaths of ALL persons—

- ✓ **CONFINED** in your jail facilities
- ✓ **UNDER THE SUPERVISION** of your jail facilities, but out to court or in special facilities (e.g., hospital, hospice, or nursing home; treatment facility; residential community center; residential work release or house arrest program; or release center)
- ✓ **WHILE IN TRANSIT** to or from your jail facilities while under your supervision.

EXCLUDE—

- X Deaths of persons in the process of arrest by your agency if they have not yet been booked into your jail facilities.

Number of inmate deaths during 2015 Males:

Females:

INMATE COUNTS AND DEATHS

1. On December 31, 2016, how many persons under the supervision of your jail jurisdiction were **CONFINED** in your jail facilities?

INCLUDE—

- ✓ Persons on transfer to treatment facilities but who remain under your jurisdiction
- ✓ Persons held for other jurisdictions
- ✓ Persons in community-based programs (e.g., work release, day release, or drug/alcohol treatment) who return to jail at night
- ✓ Persons out to court while under your jurisdiction.

EXCLUDE—

- X Persons under your jurisdiction who are housed elsewhere
- X Inmates who are AWOL, escaped, or on long-term transfer to other jurisdictions
- X Persons in community-based programs run by your jails (e.g., electronic monitoring, house arrest, community service, day reporting, or work programs) who do NOT return to jail at night.

Inmates on December 31, 2016

Males:	540	<input type="checkbox"/> Estimate
Females:	0	<input type="checkbox"/> Estimate

2. How many persons under the supervision of your jail jurisdiction were **ADMITTED** to your jail facilities during 2016?

INCLUDE—

- ✓ Persons officially booked into and housed in your jail facilities by formal legal document and by the authority of the courts or some other official agency
- ✓ Repeat offenders booked on new charges
- ✓ Persons serving a weekend sentence coming into the facility for the first time.

EXCLUDE—

- X Returns from escape, work release, medical appointments/treatment facilities, furloughs, bail/bond releases, and court appearances.

New ANNUAL admissions during 2016

Males:	3111	<input checked="" type="checkbox"/> Estimate
Females:	120	<input checked="" type="checkbox"/> Estimate

3. On December 31, 2016, how many persons **CONFINED** in your jail facilities were held for—

- INCLUDE contractual, temporary, courtesy, or *ad hoc* holds for other agencies.
- Count persons with multiple holds only once with priority being federal, state, tribal, and local.

a. U.S. Immigration and Customs Enforcement:	0	<input type="checkbox"/> Estimate
b. U.S. Marshals Service:	40	<input checked="" type="checkbox"/> Estimate
c. All other holds (state and federal prison, Bureau of Indian Affairs, or any holds for other jail jurisdictions):	500	<input checked="" type="checkbox"/> Estimate

4. Between January 1, 2016, and December 31, 2016, what was the average daily population of your jail facilities?

- INCLUDE inmates who participated in weekend programs that allow offenders to serve their sentences of confinement only on weekends (e.g., Friday–Sunday).
- To calculate the average daily population, add the number of persons for each day between January 1, 2016, and December 31, 2016, and divide the result by 366.
- If daily counts are not available, estimate the average daily population by adding the number of persons held on the same day of each month and divide the result by 12.
- If average daily population cannot be calculated as directed above, then estimate the typical number of persons held in your jail confinement facilities each day.

Average daily population during 2016	Males:	550	<input checked="" type="checkbox"/> Estimate
	Females:	2	<input checked="" type="checkbox"/> Estimate

5. Between January 1, 2016, and December 31, 2016, how many persons died while under the supervision of your jail facilities?

INCLUDE deaths of ALL persons—

- ✓ **CONFINED** in your jail facilities
- ✓ **UNDER THE SUPERVISION** of your jail facilities, but out to court or in special facilities (e.g., hospital, hospice, or nursing home; treatment facility; residential community center; residential work release or house arrest program; or release center)
- ✓ **WHILE IN TRANSIT** to or from your jail facilities while under your supervision.

EXCLUDE—

- X Deaths of persons in the process of arrest by your agency if they have not yet been booked into your jail facilities.

Number of inmate deaths during 2016	Males:	0
	Females:	0



MORTALITY IN CORRECTIONAL INSTITUTIONS

OMB No. 1121-0249 Exp. 03/31/2019

This form remains valid during the current OMB review of the data collection continuation request.

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Having technical problems?

Contact us at: bjsmci@rti.org

What deaths should be reported?

INCLUDE deaths of ALL persons...

- Confined in your jail facilities, whether housed under your own or another jurisdiction
- Under your jurisdiction but housed in special jail facilities (e.g., medical/treatment/release centers, halfway houses, or work farms); or on transfer to treatment facilities
- Under your jurisdiction but out to court
- In transit to or from your facilities while under your jurisdiction

EXCLUDE deaths of ALL persons...

- Confined in facilities operated by two or more jurisdictions or those held in privately operated jails
- Under your jurisdiction but in nonresidential community-based programs run by your jails (e.g., electronic monitoring, house arrest, community service, day reporting, work programs)
- Under your jurisdiction but AWOL, escaped, or on long-term transfer to another jurisdiction
- In the process of arrest by your agency, but not yet booked into your jail facility

You may want to review the form prior to entering data. A PDF form is available [here](#).

Existing Death Records

Name	Date of Death	Gender	Actions	Submitted?
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We currently have no Death Report forms for your agency. If you have not had an inmate death in 2017, you do not have to complete a Death Report form.

Count=0

BURDEN STATEMENT

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 30 minutes per each reported death, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. Do not send your completed form to this address.