

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS

# LOUISIANA STATE PENITENTIARY



Annual Report  
FY 2009/2010

Burl Cain, CCE  
Warden

INSIDE COVER  
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## INTRODUCTION

Louisiana State Penitentiary (LSP) is an adult male correctional facility with a rated capacity of 5,998 offenders and an operational capacity of 5,149. The facility is Louisiana's only maximum security prison and the only in the state that houses male offenders sentenced to death (including initial reception intake). LSP employs a workforce of 1624. LSP's annual budget for FY 2009/2010 is \$124,035,534.

LSP is classified as a Protective Custody-Level 1, Medical Level of Care 1, and Mental Health Level of Care 2 (except Death Row which is MH LOC 1 & 1A) facility.

LSP is located approximately 50 miles northwest of Baton Rouge on 18,000 acres of the finest farm land in the south. Rather than a typical walled prison, LSP has seven fenced housing areas. The remaining acreage is devoted to farming. To keep offenders constructively active, the majority of the maximum and medium custody offenders work 8 hours-per-day, five days-per-week in the farm lines.

LSP offers a full range of services and programs to the offender population, including educational and vocational opportunities, faith-based programs, health care services, recreational activities, substance abuse and sex offender programs, pre-release programs, and a prison hospice program which has become the standard for prison hospice programs across the country.

Of the 5,193 offenders incarcerated, 91% are violent offenders and 73.6% are serving life sentences and will never be released from prison. Interestingly enough, however, most of the offenders at LSP are housed in open-man dorms and not cells, due to their good conduct. Eighty-one offenders are currently on Louisiana's death row at LSP. The overall average age of the population is 41.6 with 18.3% at or over the age of 55. The average length of sentence is 92.40 years.



## MESSAGE FROM THE WARDEN

The Louisiana State Penitentiary is pleased to provide the FY 2009/2010 Annual C-05-001 Performance and Accountability Report detailing facility operations from July 1, 2009, through June 30, 2010.

While this year saw deep cuts in our budget, staff from all ranks met the challenge by coming up with innovative and cost efficient methods to protect the safety of the public, staff, and offenders in our custody. The most crucial method implemented was closing Camp C Wolf Dorms and Main Prison Magnolia and Pine Dorms while double bunking offenders in the remaining dorms. Most towers were closed and roving mobile patrols were implemented. Digital cameras and motion sensors were installed along unit perimeter fences and video monitors were placed in sallyport towers. K-9's are also being utilized to patrol the perimeter of units at night.

This fiscal year also saw the privatization of pharmacy operations. Many staff in the security division were re-assigned to posts throughout the prison to fill critical jobs. LSP began the fiscal year with 1361 authorized security positions and 308 authorized administration positions. The year ended with 1320 authorized security positions and 304 authorized administration positions. We continue to work toward other cost saving measures in an effort to avoid staff reduction.

Through it all, Louisiana State Penitentiary continued to host many national and international guest and media organizations. Among them were Franklin Graham, Puerto Rico corrections contingency, and the Louisiana House Criminal Justice Committee.

The employees of Louisiana State Penitentiary have contributed to their communities as well. Whether through their participation in Special Olympics, Relay for Life or Heart Walk, giving blood or monetary donations, these employees have demonstrated their compassion for others and a commitment to making their communities a better place to live.

The employees of Louisiana State Penitentiary are commended for adapting so well to the changes implemented due to budget cuts even in the face of the loss of the 4% merit increase. We've managed to work together to maintain the high level of professionalism that employees of Louisiana State Penitentiary have become known for achieving despite our on-going challenges. It is a pleasure to lead such a dedicated and conscientious group of people.

Burl Cain, CCE  
Warden



# LOUISIANA STATE PENITENTIARY

## MEET THE STAFF



Darrel Vannoy  
Deputy Warden  
Security



Richard Peabody  
Deputy Warden  
Programming



Ronnie Jett  
Deputy Warden  
Operations



Leslie Dupont  
Assistant Warden  
Security



Bruce Dodd  
Assistant Warden  
Administrative Services



Cathy Fontenot  
Assistant Warden  
Programming



Donald Barr  
Assistant Warden  
Health Services



Perry Stagg  
Assistant Warden  
Public/Human Relations



Shirley Coody  
Assistant Warden  
Support Services



Joe Lamartiniere  
Assistant Warden  
Outcamps



Kevin Benjamin  
Assistant Warden  
Main Prison



Kenneth Norris  
Assistant Warden  
Support Services



Tim Delaney  
Assistant Warden  
Camp C



Troy Poret  
Assistant Warden  
Camp D



Robert Butler  
Assistant Warden  
Camp F, RC, Death Row



Chad Menzina  
Assistant Warden  
Camp J



Orville Lamartiniere  
Assistant Warden  
Main Prison West Yard



Jimmy Smith  
Assistant Warden  
Main Prison East Yard

## MISSION STATEMENT

The mission of Louisiana State Penitentiary is to provide for the custody, control, care, and treatment of adjudicated offenders through enforcement of the laws, and management of programs designed to ensure the safety of the public, staff, and offenders, and further, reintegrate offenders into society.

## GOALS

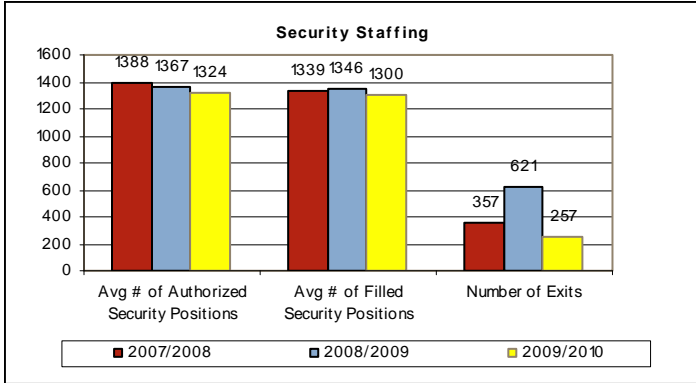
- Continue to effectively manage available resources to ensure maximum utilization and avoidance of budget deficits in accomplishing the goals and objectives.
- Continue to provide for the safety of the correctional staff and offenders by maintaining an organized and disciplined system of operations that promotes stability in the institution.
- Continue to assure that the health of all offenders is adequately evaluated and that proper and effective treatment is provided as needed in order to maintain offender health.
- Maximize capacity utilization.
- Provide basic/broad-based educational programs to adult offenders who are motivated to take advantage of these services and have demonstrated behavior that would enable them to function within an educational setting.
- Prepare offenders for release through implementation of innovative programs and initiatives.
- Maximize public safety through appropriate and effective correctional, custodial, and supervisory programs.



## GOALS ANALYSIS

### RESOURCES

Security staff formally assigned to towers were repositioned to posts throughout the facility.



With budget reductions throughout the year, LSP continued to utilize staff to maintain the programs and services available to the offender population.

Members of the House Criminal Justice Committee toured LSP on November 20, to review prison operations and programs before considering more budget cuts next year.

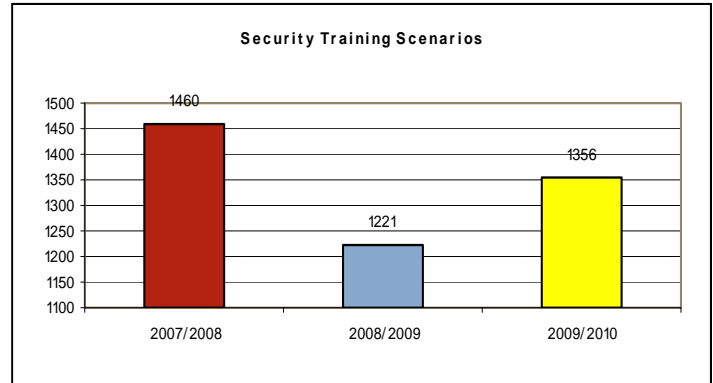
See Operations Division, Human Resources, page 23 and Workforce Analysis on page 36 for further details.

### SAFETY OF STAFF AND OFFENDERS

While no additional security supervisory positions were added in FY 2009/2010, those that became vacant were quickly filled by qualified staff in accordance with Civil Service Rules.

Each unit conducts training scenarios each month. These training exercises present situations and circumstances that officers face everyday as learning experiences.

Security supervisors trained officers in the proper procedure for searching offenders. This training improved the quality of searches throughout the facility.



The Camp J Management Program offers offenders an environment conducive to the development of responsible, appropriate compliance with the policies, procedures, and rules of Louisiana State Penitentiary thereby allowing each offender the opportunity to meet the goal of reintegration into the general prison society.

Camp D Eagle 2 houses non-violent, maximum custody offenders sentenced to a working cellblock or extended lockdown by the Disciplinary Board after being found guilty of certain sex offenses.

Death Row provides 116 cells which houses offenders sentenced to death.

LSP has available administrative segregation, disciplinary detention/extended lockdown, protective custody/extended lockdown and working cellblock space to manage problem offenders.

Facility policy and procedures were reviewed in FY 2009/2010, to ensure effective management of facility operations.

In order to provide expanded supervisory coverage, Colonels/Lieutenant Colonels were assigned to the night shift at various times during the fiscal year.

Deputy and Assistant Wardens are assigned to provide on-call coverage on weekends.

See Training Analysis on page 38.

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See Operations Division, Human Resources, page 23 and Workforce Analysis on page 36 for further details.

## HEALTH CARE

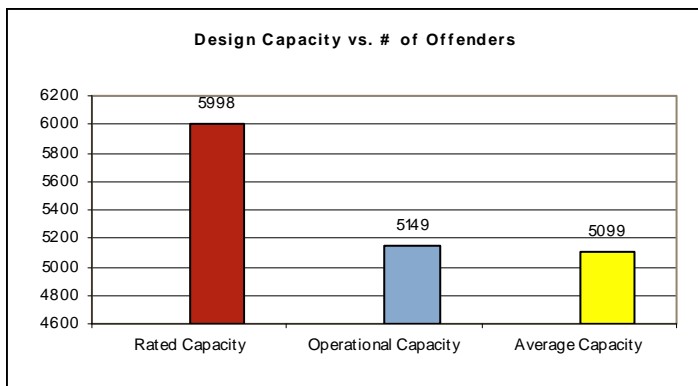
LSP is committed to providing comprehensive health services to the offender population that provide for the physical and mental well-being of the offender.

Physicians, dentists, and mental health professionals are on-call 24 hours per day to provide needed care to offenders.

Health care services beyond the means of LSP are referred to the LSU Health Science Center.

## CAPACITY

Design capacity vs # of offenders



## EDUCATION

Academic education in the form of Literacy, GED and ABE is provided to all general population offenders. Offender's make requests for classes, are tested using the TABE test and then are placed on backlog for the class requested if there are no current vacancies. When vacancies occur students are placed in classes according to Department Regulation No. B-07-001

One provision of that policy states: "Those offenders exhibiting high levels of motivation and program capability should be given priority in the enrollment selection process."

Offenders should be free of write ups for 90 days before being placed into classes. Maximum custody offenders are not eligible for classes.

## REENTRY

All offenders in the re-entry phase receive 100 hrs of pre-release training.

The P.R.E.P./Re-Entry training provided by LSP actually prepares an offender for return to society by providing him with job skills, teaching him how to apply for and keep a job, instructing him to cope with daily stressors, developing communication skills, and causing him to be aware of his personal skills. This rehabilitative training program enables the offender, once released, to compete in the employment market, to be immediately prepared for employment without further training and to have confidence in his abilities to re-enter society as a productive member.

LSP is currently working on a Re-entry program for offenders in maximum custody and extended lockdown offenders in the re-entry phase. The program will utilize certified offender tutors that are also NOBTS graduates to provide counseling and academic tutoring to these offenders in the cellblock areas. Participants will also receive re-entry programming. Those that show the motivation to improve behavior may be allowed to leave maximum custody to enroll in academic and vocational classes and participate in PREP/Re-entry programming in the general population.

## PUBLIC SAFETY

Appropriate unit written policy and procedures were in place to comply with the provisions of department regulations. Institutional policies and procedures are reviewed annually by appropriate staff and updated as needed. These policies were also updated based on revision/addition of ACA standards.

Security officers were provided with a minimum of 40 hours of training on security policies and procedures, including emergency plans.

Staff assigned to emergency units, i.e. Chase, Tact and Fire Teams, were provided an additional 16 hours of training specifically related to the emergency unit assignment.



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Supervisory security staff received additional training in chemical agents, Taser®, drug testing, and ASP.





## CHANGES/DEVELOPMENTS IN OPERATIONS

### SECURITY DIVISION

Camp C Wolf dormitories, Main Prison Pine dormitories and Main Prison Magnolia 3 & 4 dormitories remained closed this fiscal year. All other dormitories prison-wide remained double bunked.



Magnolia 1 & 2 opened on June 14, 2010, to house offenders assigned to the pilot re-entry program "Workforce Development Training Program". These offenders are assigned to the program by the Orleans Parish Criminal Court focused on rehabilitating offenders.

With the exception of towers at Death Row, Main Prison, and sallyport towers, the majority of towers surrounding housing units have been closed and staff assigned to them reassigned. Security enhancements replacing tower officers are adding motion detection technology and security cameras.



K-9's are also patrolling between the outer perimeter fences.

An offender assistance dorm was opened in Ash 2. This dorm houses offenders who require assistance with activities of daily living. Basic services provided are assistance with personal care, meals and medication administration. Offender assistants perform familial duties within the scope of the documented training. Only a staff physician can assign an offender to this dorm to receive



assistance with activities of daily living. Offender assistants are available 24 hours per day.

Offender Henry Smith, DOC #98032, who is serving a life sentence for second degree murder, walked away from LSP on September 10, 2009, while picking up litter along a prison roadway.

A massive man-hunt ensued which included a response which literally involved hundreds of local police and sheriff's deputies, state correctional officers, various and countless non-security support staff, agents from the Department of Wildlife and Fisheries, Louisiana State Police, and U. S. Marshal's Service.



Correctional officers from J. Levy Dabadie Correctional Center in Pineville and Forcht-Wade Correctional Center in Keithville, apprehended Smith in a creek bed under a bridge on La. 969 shortly before 8:00 a.m. on September 14, and took him into custody without incident.

On January 7, offender Gerald Bordelon, DOC #100245, was executed by lethal injection.

Offender Roy McLaughlin, DOC #399370, who is serving a life sentence for second degree murder, attempted simple escape, and escape, utilized a homemade handcuff key to remove his restraints while in a Camp J yard pen on January 24, 2010. He then manipulated a piece of fence to create a small opening and squeezed through to gain release from the yard pen, then scaled the first perimeter fence. He then utilized the restraints to secure the razor wire on the outer perimeter fence. Using a jumpsuit to act as a barrier, McLaughlin squeezed through barbed wire to exit the unit. He was apprehended on institutional grounds approximately 20 minutes later.

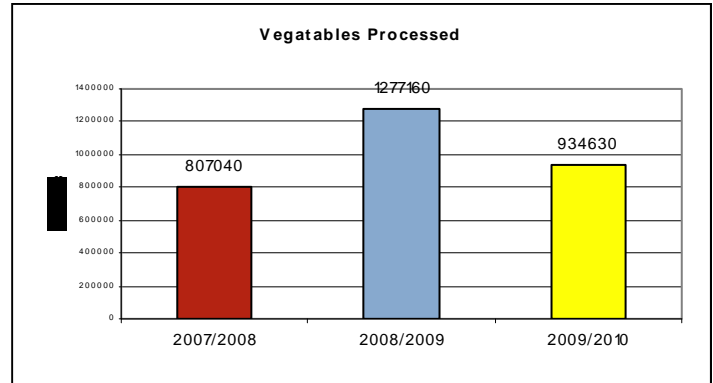
Offender recreation pens were reconstructed following the escape. Exercise pens now have a concrete pad, fencing all around and as a cover.



Field Operations planted, harvested and processed many types of vegetables this FY. Among them various types of corn, peas, squash, beans, peppers, greens, eggplant, tomatoes, potatoes and watermelon.

In addition to providing vegetables to kitchens at LSP, this produce was also provided to AVC, DCI, EHCC, LCIW and PCC.

In June, offenders assigned EHCC's IMPACT program assisted with harvesting vegetables.



During periods of inclement weather, field supervisors formed search crews and went to various areas of the institution to search, assist in gang lock inspections, and provide security for variety of events.

Effective August 15, 2009, smoking in indoor areas of every public building or place of employment was prohibited for all employees, visitors and offenders. Designated outdoor smoking areas have been identified.

Shakedown Teams are an essential function in curtailing the flow of contraband within the prison. Contraband items found by the team include:

- ◇ Homemade gun
- ◇ Cell phones
- ◇ Ice pick type weapons
- ◇ Various forms of drugs and drug paraphernalia
- ◇ Alcohol





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## Tactical Unit

The LSP Tactical Unit, along with the State-Wide Tactical Unit, continued to provide invaluable assistance to communities and correctional and law enforcement agencies across the state through crowd control, searches for contraband, and security enhancement. Examples are:

- ◇ Conducted search and drug testing of offenders and their living areas at St. Mary Parish.
- ◇ Provided crowd control, community policing and security enhancement at the Southern University homecoming parade and Mardi Gras activities throughout the state.



The State-Wide Tactical Unit met several times during the FY. Training included physical training, community policing/PPCT, shield/shotgun formations, cell extractions, riot formations, building clearing, bus extractions, tactical shooting and chemical agent.



## Canine Unit

The LSP Chase Team continued to provide invaluable assistance to local communities and correctional and law enforcement agencies through recertification of canines, searches for contraband, lost/missing persons, and escapees,

and demonstrations involving the handling of canines and their role in prison operations. Examples of assistance are:

- ◇ Wildlife and Fisheries Enforcement Cadets—instruction in visual tracking
- ◇ Bossier Parish Sheriff's Office—bloodhound training
- ◇ AVC and ACC - chase team and bloodhound certification
- ◇ Iberia Parish Sheriff's Office—training in man tracking
- ◇ Lafayette Parish Sheriff's Office—2 LSP officers instructed a visual Man-Tracking Class at K-9 seminar

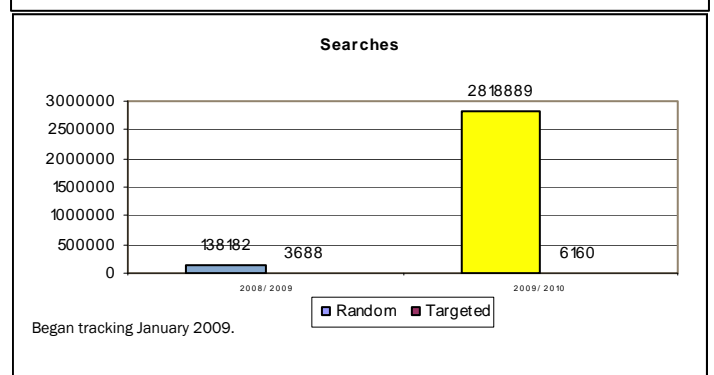
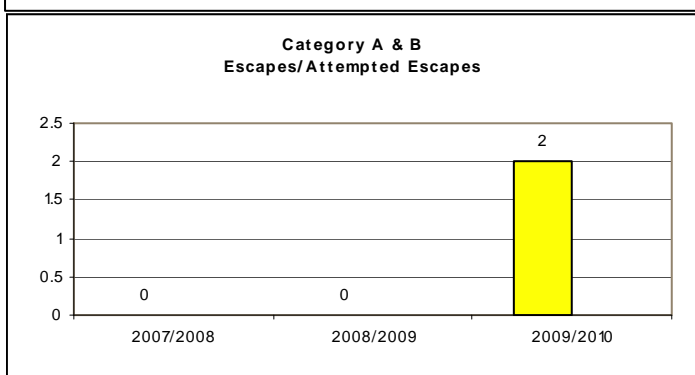
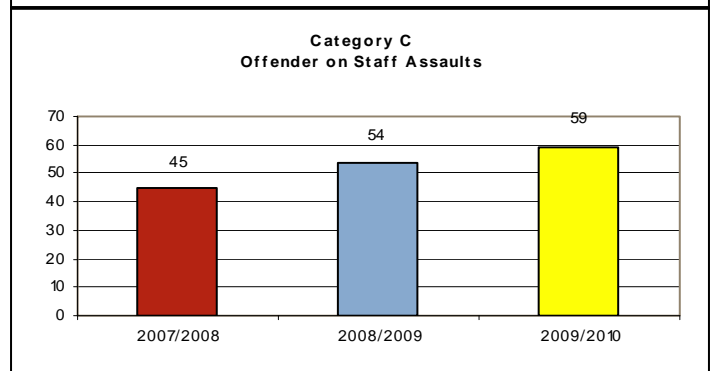
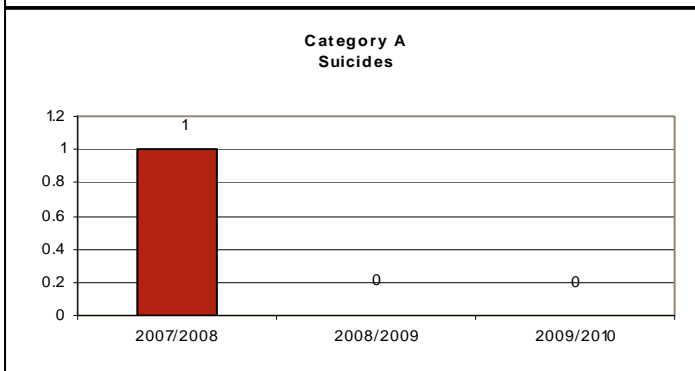
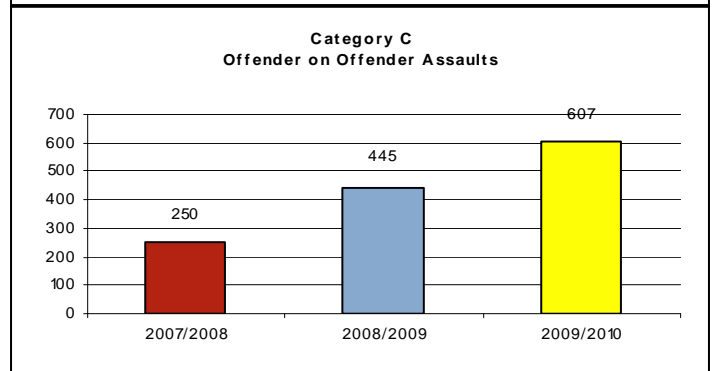
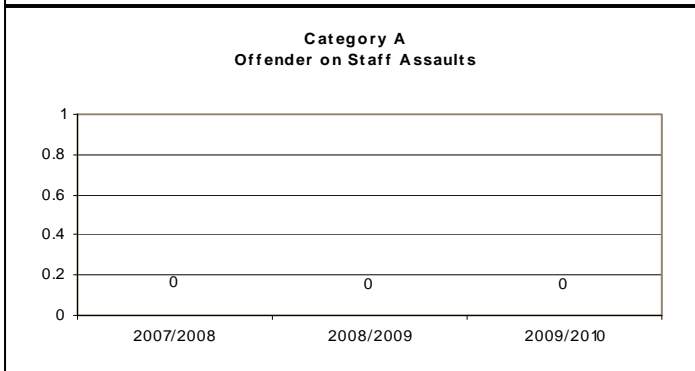
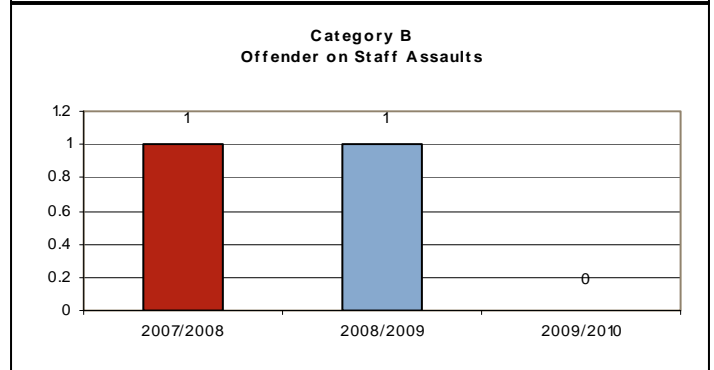
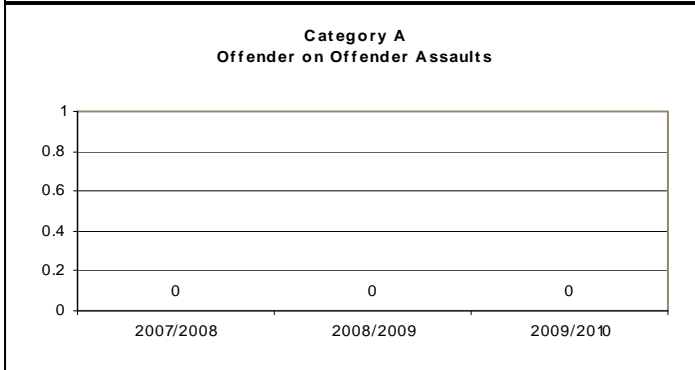
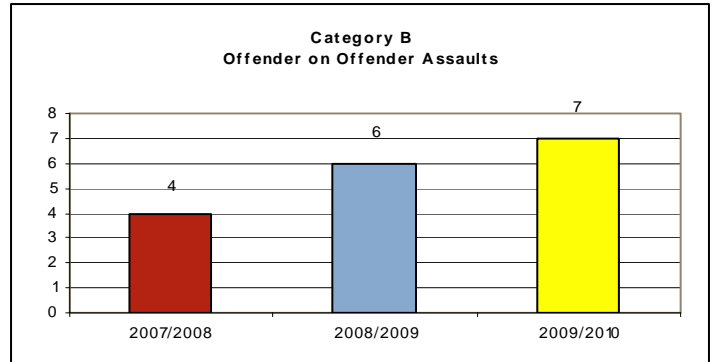
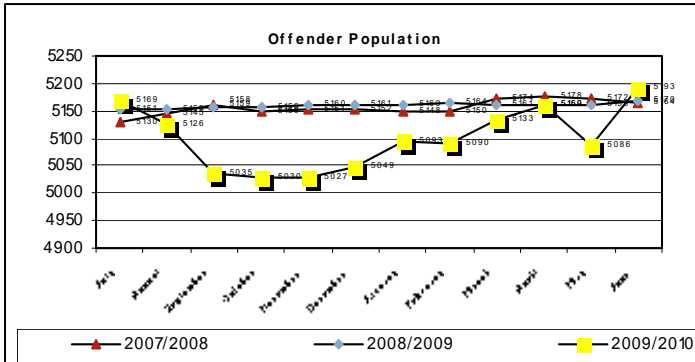


Other agencies that were provided assistance include, but are not limited to:

- ◇ Livonia Police Department
- ◇ West Feliciana Sheriff's Office
- ◇ Woodville (MS) Police Department
- ◇ Amite County (MS) Sheriff's Office
- ◇ Wilkinson County (MS) Sheriff's Office
- ◇ St. Landry Parish Prison
- ◇ Centreville (MS) Police Department
- ◇ Tensas Parish Sheriff's Office



# ANNUAL C-05-001 REPORT, FY 2009/2010



# LOUISIANA STATE PENITENTIARY

## OPERATIONS DIVISON

### ADMINISTRATIVE SERVICES

This fiscal year has been a challenging year for LSP. In January, LSP like all other DPS&C agencies, was called upon to cut our budget. This budget cut created a challenging time for our financial group. Careful monitoring of the expenditures and the cooperation of all LSP staff under the direction of the Warden made this a doable task.

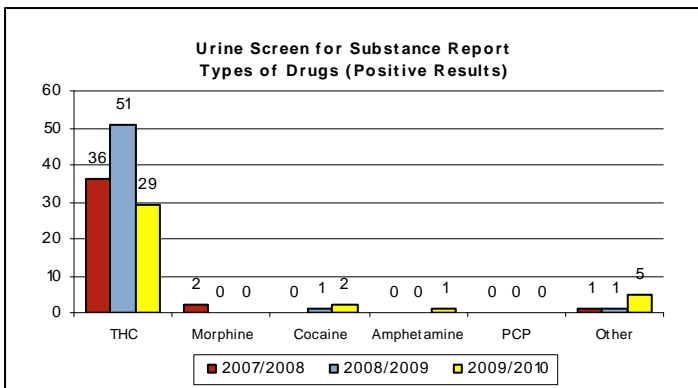
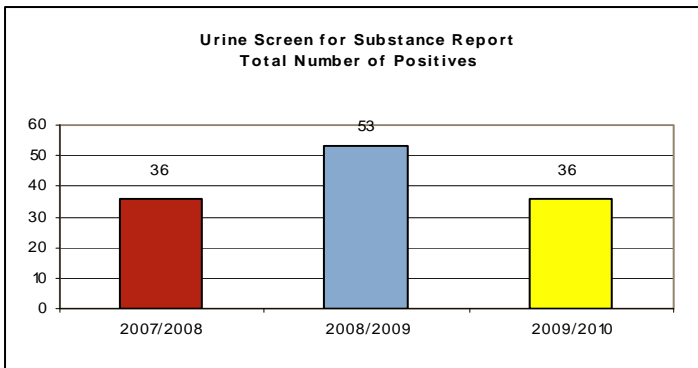
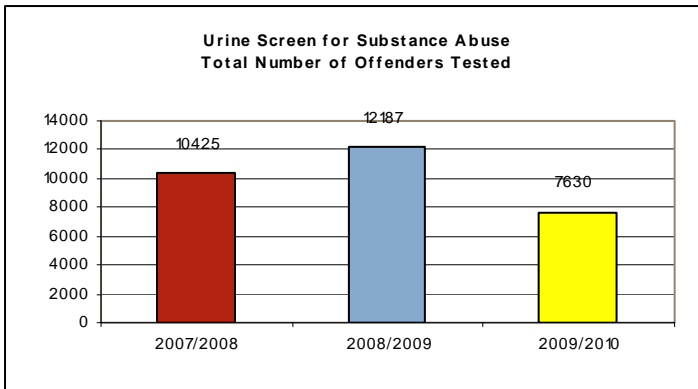
The Assistant Warden/Administrative Services not only handles the LSP budget, but also oversees the following areas: Accounting, AS&R, Canteen, Culinary, Information Services, Offender Accounts, Maintenance, Property Control, Purchasing, Road & Levee, Safety, and the Warehouse.

**Accounting:** The Cashier's Office processed a total of \$8,530,905.97 in deposits during the year of 2010. The following is a breakdown of each deposit: \$3,020,259.53 from money orders, visiting and hobbycraft; \$1,475,406.73 from the mailroom; \$357.33 from OPP deposits; \$1,541,010.84 from offender concessions; \$25,561.48 from cigarette sales; \$291,647.03 from General Fund deposits; \$456.74 from Imprest deposits, and \$2,176,206.29 from Rodeo deposits.

**A S & R:** Automotive Services processed 1,081 work orders for the 2009/2010 fiscal year and 359 major repairs were made with 722 general service and maintenance repairs. This fiscal year, 215,771.7 gallons of gasoline and 52,847.7 gallons of diesel were dispensed.

**Canteen:** With the price increase of merchandise, especially tobacco products the canteen sales have decreased from \$5.17 million last year to \$4.32 million this year. This was due to discontinued sales of tobacco products in cellblock areas.

The Canteen Operation continues to strive for improvement. Completion of a new canteen at Camp C was made during this fiscal year which



allowed adequate amount of stock to be kept for resale within the offender population. This increased the customer satisfaction and resulted in fewer complaints. An additional computer was also placed at Camp C for the cellblock officer to utilize without hindering the operation of the window shoppers.

The scanning system was a great improvement and has assisted in being able to find receipts and reduced the number of trips to archives. With refresher training, each canteen officer is being trained to scan daily to retrieve canteen receipts when necessary.

**Culinary:** The Culinary Department is responsible for the feeding of 5,149 offenders, three meals per day and also provides meals for all special events at the penitentiary.

Monthly menus are methodically prepared and scrutinized for cost effectiveness. Every effort is made to keep food cost low even with the continual food cost rising as well as meeting nutritional guidelines by utilizing seasonal vegetables grown at the penitentiary and commodities as they are available. LSP worked with other institutions to develop a new menu that would keep the meal cost/day below \$1.50.

**Facility Maintenance:** Facility Maintenance consists of five major departments: Carpentry, Plumbing, Refrigeration, Electric and Telephone, as well as the Main Prison and five Out Camp maintenance offices. We are still in the process of roof replacements and repairs from Hurricane Gustav. We have completed approximately 100 roofs to date. In addition, facility maintenance kept LSP running smoothly during the course of the year as well as several major projects including completion of a new ticket booth on the rodeo grounds, replacement of generators at Camp D, Front Gate Visiting, and Main Prison.

**Offender Banking:** Offender Banking takes many of the funds that are handled by the Cashier's

Office and places them into the correct individual offender or offender club account. On average, the offender banking office handles 3,542 club withdrawals, 1,137 outside purchase withdrawals and 6,781 deposits per month per year. Offender banking is responsible for the financial information and ordering of products for club use for each of the 40 offender clubs. The offender banking office also handles the incentive pay and debt tracking for the offenders. In September 2008, a revision of the incentive pay department regulation went very smoothly with the help of the classification department. At the end of April 2009, another big change happened in offender banking with the establishment of the Reserve account. This change will help indigent offenders by allowing 50% of each deposit to be set aside for Canteen purchases. In the past, the whole amount of the deposit was used for the repayment of debts, thus making it difficult for offenders to get out of debt.

**Information Services:** Information Services is working to expand the video conference network to include court for the offender population. This will serve to free up security personnel who would otherwise be tied up on court trips and lessen our security risks by keeping our offender population off the roads. Death Row is the first location to be served by the new video court system, but installations are also in the works for Camps C, D, J, RC and Main Prison. New camera surveillance technologies are being installed around the camps in an effort to make more efficient use of our security personnel. We are continuing the process of redesigning the websites for LSP, the LSP Museum, and the Prisonview Golf Course.

**Property Control:** During the fiscal year July 1, 2009 through June 30, 2010, LSP received 236 equipment assets costing over \$1,000 each. The current total value of these new additions are \$734,118.00.

Each piece has been verified, physically tagged, and information has been logged and entered into the Protege' In-Circuit system.

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There were 394 equipment transfers completed. All have been approved LPAA.

The current number of assets listed in the Protege' system, located at Louisiana State Penitentiary are 3,185 each. The current value of these assets is \$10,375,952.

**Purchasing:** This department processed \$26,907,916 in purchase orders and contract orders during the fiscal year. This included 3,993 RFP's and \$770,826.59 in Visa purchases.

To prepare for the October 2009 and April 2010 Rodeos, this office processed 69 RFP's totaling \$183,265.45 for October and 70 RFP's totaling \$466,133.12 for April.

There were several different Rodeo projects going on that this office purchased orders for: the Main Prison A-building Visiting Shed Addition, the Rodeo Fence/Road Expansion, the New Ticket/Cashier Booth, a new cover for the Carousel, converting a men's restroom to a women's, the Fiber Optic Cable project, two pre-fab buildings and the concreted parking lot.

Established new contracts for eye glass frames and lenses so that LSP could start making their own eye glasses instead of buying them from an outside source.

Several orders were processed for the Main Prison Camera Project. All orders were paid for from LCFC funds. All original receipts and 156Bs were submitted to Facility Services at HDQs for payment.

**Road and Levee:** Road and levee (heavy equipment) is responsible for many jobs around the institution. Staff repositioned the ferry pontoons according to the rising and lowering of the river stages, hauled dirt around the institution, fixed potholes, graded gravel roads, hauled equipment to other institutions throughout the state, and poured concrete on institutional grounds. Most of these duties are done on a daily basis.

In addition, Road and Levee assisted with the building of the new parking lot at the rodeo arena, and the expansion on the inside of the rodeo arena. Approximately 3,000 yards of concrete were poured between the two jobs.

Road and Levee is also responsible for the maintenance and upkeep of the Pumping Station. The Pumping Station was used many times to keep the water off the farm during the year.

**Safety:** Louisiana State Fire Marshal conducted an inspection of offender housing and non-housing areas throughout the grounds and no major discrepancies were noted, all minor discrepancies were corrected. Expert Fire Protection performed the annual Fire Extinguisher Inspection of all fire extinguishers located on prison grounds in September 2009. Expert also conducted semi-annual inspections of all hood suppression systems in all kitchens and concessions in September 2009 and March 2010. La Fire Extinguisher (new contractor) was called to inspect a hood suppression system at Camp C Concession that had accidentally been activated. La Fire Extinguisher responded quickly (within 24 hours) to correct the problem. Office of Risk Management (ORM) Self Audit was completed August 6, 2009 via STARS system, all paperwork was forwarded to Facility Services. Received letter from ORM in March stating LSP was in compliance. Employee driver history reviews continue throughout the year when employee's PP&R is due. Tier Two Report was completed January 21, 2010. Annual inspections of sprinkler systems was conducted by Brassco Sprinkler Co.

**Warehouse 909/915/Cold Storage:** During the last fiscal year, at the 915 Warehouse, staff closely monitored all 170 requisitions to ensure that the amount of items requested did not exceed the amount of items on hand. Before issuing any items, staff researched each area, their past issues, and then checked stock availability, in order to determine the amount to be issued to each perspective area. This procedure was done in an effort to stretch inventory to meet the guidelines set forth in our budget.



The 909 Warehouse was also issuing and receiving items for the maintenance upkeep of the institution. In addition to the general maintenance and plumbing needs of the institution; the 909 warehouse issued items for special projects.

### **HEALTH SERVICES**

The REBTC mission is to provide medical and mental health services in a professional manner so as to provide comprehensive health services to the offender population.

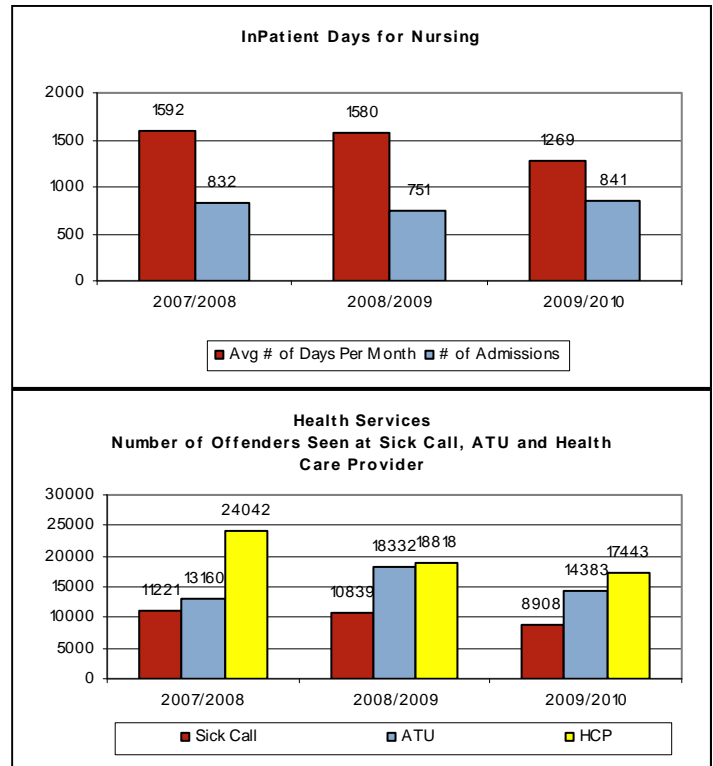
**Medical Services:** The current medical staff is composed of five physicians and one chiropractor. Nursing staff provides quality nursing care to those patients requiring ambulatory, short and long-term care based on accepted community standards.

Medical services encompasses two nursing units, mental health nursing, all clinics at the Treatment Center plus clinics at five outcamps, re-entry education and discharge planning, a quality improvement program, coordination of medical trips, telemedicine, central supply, infection control, pill call, hospice, and a section that responds to family inquiries relating to an offender's medical condition and request for administrative remedy.

**Dental Clinic:** The objective of the Dental Clinic for the fiscal year is to continue to try to find ways to deliver more and better dentistry to the offender population of Angola. For the 2009-2010 fiscal year, there were 1908 x-rays taken and are stored for further use in the master computer. In the near future LSP will complete the fiber connection to all of the out-camps to allow instant access to our digital x-ray and the server at the Treatment Center.

The number of offenders seen depicts a decrease due to the 4 month absence of one dentist.

**EMS:** During the fiscal year of July 1, 2009 thru June 30, 2010, the EMS Department has overcome paramedic personnel shortages and through it all morale is at its highest level. The EMS Department is a licensed Advance Cardiac Life Support Service



through the Louisiana Department of Health Standards Division of the Louisiana Department of Health & Hospitals. The EMS Department operates 24 hours a day, seven days a week, and 365 days a year without fail.

EMS is responsible for sick call, triage, field, fire-fighting duties and mutual aid for West Feliciana Parish-EMS.

The EMS Department consists of fourteen nationally registered paramedics, five intermediates, and fifteen basics to provide the above mentioned medical/fire response services.

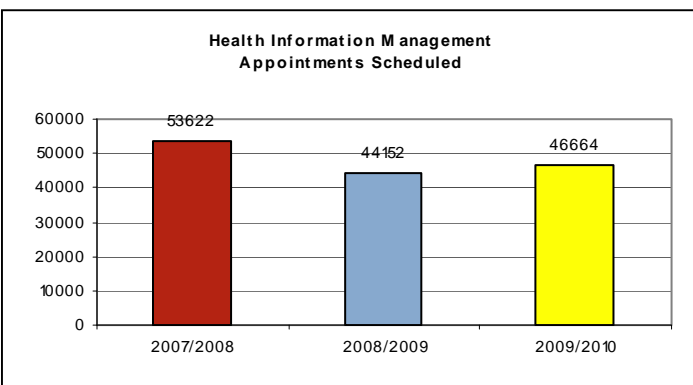
The offender program, "TEAM CPR", continues to teach offenders with the guidance of our staff to improve on established principles concerning offenders helping offenders, providing a better correlation of assistance in a life-threatening situation between Team CPR and security personnel of the institution. Team CPR currently has eleven certified American Heart Association CPR Instructors, with well over a hundred offenders students certified on their CPR standard. Team CPR is actively involved in continuing training of additional offenders at Angola.

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The EMS Lieutenant Colonel currently serves as the Designated Regional Coordinator in Region 2 for Emergency Preparedness through the Department Health and Hospitals.

The EMS Department received its annual 2009-2010 Health and Human Services (HHS) Hospital Preparedness Grant in the amount of \$12,555.50. These funds were used for the purpose of purchasing much needed equipment for the ambulances that will enhance the ability of EMS services to meet the objective of the "Level 3 Capability: EMS surge capacity" as stated in the State of Louisiana HHS grant application. Some of the spending priorities of the grant was the purchase of one 700 Motorola XTS Mobile Radio for the primary ALS Ambulance, Telemetry Monitor, Automatic Blood Pressure Monitor, Pulse Oximeter and Thermometer.

**Health Information Management:** The objective of the Health Information Management Department is to provide medical records on each offender at Louisiana State Penitentiary. The medical records are used by all the health care providers in order for the treatment of the patients at Louisiana State Penitentiary. The information that is contained in the medical record serves as the lifeblood of the health care delivery system. The medical record houses the medical information that describes all aspects of patient care. The medical records provide, serve as a communication link among caregivers. The documentation serves to protect the legal interests of the patient, health care providers, the facility, as well as provision of data for research, education of health care providers, health studies and quality review.



The mission of the Health Information Management Department is to maintain individual medical records, provide up-to-date information, schedule medical appointments, input and update duty status, diets and miscellaneous memorandums on all offenders housed at Louisiana State Penitentiary. These medical records will be available twenty-four (24) hours a day, seven (7) days a week, on holidays and weekends to authorized personnel.

The Health Information Management Department maintains over five thousand active offender medical records. It also retains old volumes, discharged/released medical records and deceased offender medical records. The offender medical records are maintained separately from the offender confinement record.

**Laboratory:** The mission of the R.E. Barrow Treatment Center Laboratory is to serve as a catalyst in providing accurate test results and present a competent, professional image to patients, visitors and staff. Our laboratory performs moderate and waived complexity testing on site. During the past fiscal year we performed a total of 22,049 tests through the lab, which is more than last years test volume of 20,042 by 2007 tests. Based on the past 3 fiscal years, we averaged 532 patients per month and an average of 3.31 tests per patient.

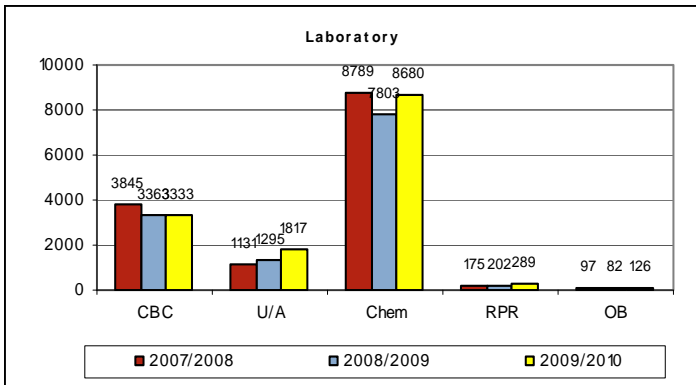
The savings include but are not limited to the following:

The laboratory supervisor is working with the Medical Director, on a daily basis, in determining the best esoteric test selection and cost effectiveness for these low volume tests.

In addition, the laboratory has obtained more than \$3,396.78 in reagents, Proficiency Testing, and instrumentation at NO COST through observance of expiration, requests directly to the manufacturer to replace, and requests for instruments at no cost to run test kits for that instrument.

Laboratory staff was involved in annual training of

security supervisors and EMS personnel in the proper method of using the Branagan Tox Cup.



**Mental Health:** The Mental Health Department continues to provide mental health services to the entire offender population of LSP. Master level clinicians provide necessary services to offenders based on their assigned level of care. This level of care is determined upon evaluation of the offender and his previous mental health history. Intensity of services is based upon offender's level of care. Services provided range from routine mental health contacts to crisis management.

Plans and Progress of Development, Expansion of Programs:

A self-study Anger Management and Substance Abuse program continues to be used for offenders releasing within 6 months. This allows offenders access to treatment regardless of custody status.

**Re-entry Training:** Mental Health participants involved in Re-entry are provided with 16 hours of classroom instruction on Substance Abuse, Anger Management and Communication Skills. Groups are being held with maximum custody offenders at Camp J.

**Transitional Unit,** a specialized treatment unit for maximum security, mentally ill offenders remains fully functional. Offenders housed in this unit are provided, at a minimum, ten hours of therapeutic group per week.

**Reintegration Unit** is a specialized treatment unit for mentally ill offenders reintegrating into general

population.

CISM (Critical Incident Stress Debriefing), LSP MH has 3 members who are certified in Basic Critical Incident Debriefing/Management and provides critical incident debriefing to other agencies (employees and offenders). LSP staff has been called upon on many different occasions to provide debriefing services (Line of Duty Death and Custody Death).

**EAP (Employee Assistance Program),** an assessment/intervention/referral program for employees and their families. This year, 28 contacts were made and services were assessed. Contacts reflected a broad spectrum of societal issues including substance abuse, domestic violence, marital/family conflict, mental illness, financial concerns, gambling addiction, sexually transmitted diseases, grief, etc.

**Hospice Program,** a mental health clinician serves as a member of the multi-disciplinary team and provides individual and group treatment. Mental Health staff participated in training for Hospice volunteers and participates at area conferences (ACA and Louisiana Hospice Foundation).

**HIV Services** Pre- and Post-test counseling addresses psychosocial aspects of HIV and AIDS for those offenders diagnosed with these conditions.

**Quality Assurance/Quality Improvement** - Several performance indicators were monitored throughout the year. Indicators include, but are not limited to, documentation of contracts for offenders in extended lockdown and administration segregation, HIV post-test counseling.

**Tier Walker Program-** Offenders are trained to make frequent rounds in lockdown areas to assist in suicide prevention. Offenders are screened for appropriateness and educated about suicide prevention by mental health clinicians. This year tier walkers were recertified by re-instruction on suicidal behaviors. YTD 1,147 offenders have been trained.

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**CSO Mental Health Training**—In order to comply with ACA standards, officers are given an overview of mental illness at the Training Academy as part of the Classroom Instruction course.

**LSU Internship-** LSP continues to participate with the LSU School of Social Work as a field placement of 1<sup>st</sup> and 2<sup>nd</sup> year graduate social work students. Supervisors attend training at LSU to prepare for the students, as well as, participate in an internship fair to promote LSP and recruit interns. LSP has educated 2-second year interns. LSU Field Placement liaison, Elizabeth Routon and Traci Lilley, conducted a site visit of LSP and continue to be very complimentary of the educational opportunities and staff at the institution.

The LSP Mental Health Department currently conducts groups, which allow offenders to earn good-time credit and are identified in the LARNA regulation. The following programs are eligible for CTRP credit:

- ♦ Sex Offender Treatment/Madison County Risk Assessment Model.
- ♦ Cage Your Rage/Anger Management.
- ♦ Living in Balance

Offenders earn good time for participation in these groups.

During the past year, the Mental Health Department experienced a severe staff shortage due to resignations, extended medical leave absences and the inability to fill existing vacancies. Despite these shortages, the remaining MH staff successfully worked as a team so that MH services would not be compromised.

**Pharmacy:** The objective of LSP's on-site pharmacy was to ensure that offenders received the medications that were prescribed by the primary and specialty physicians in a timely manner and to keep in stock pharmaceuticals used in the formulary to fill or refill prescriptions. This service continued until April 19, 2010, when, as a cost savings measure, an out-of-state pharmacy (Pharmacorr) was awarded a contract to provide pharmaceuticals to the facility.

Pharmacorr has filled a total of 10,349 new and refilled prescriptions for the month of May and 12,097 for the month of June. Pharmacorr is a fax and fill pharmacy with a usual turn around time of 24 hours from fax to delivery.

Pharmacorr does not supply vitamins, Ensure, etc; therefore, this function was undertaken by Central Supply.

Health services staff is working closely with Pharmacorr to work out all issues and are now looking for the addition of the EMar (electronic medication administration record) which is slated to begin before the end of the year. New equipment (computers, printers and scanners) have been received, set up and installed for this phase of the Pharmacorr development.

**Radiology:** The mission of the R.E. Barrow Treatment Center Radiology Department is to provide accurate radiology films, professional images to patients, visitors and staff. The amount of exams from July 2009 through June 2010 was 5303, with the most exams (585) in June 2010 and November 2009 having the least (239) averaging 482 per month.



### **HUMAN AND PUBLIC RELATIONS**

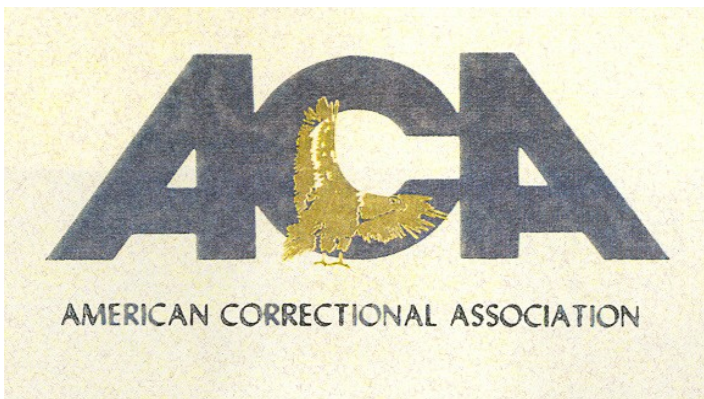
**Accreditation:** Louisiana State Penitentiary has been accredited by the ACA since January 17, 1994. Since that time, LSP has been re-accredited on 5 occasions (1997, 2000, 2003, 2005, 2008). The



David C. Knapps Correctional Officer Training Academy received its initial accreditation in 2002 and re-accreditation in 2005 and 2008. LSP and the Training Academy will undergo re-accreditation August 30 – September 3, 2010. The following correctional consultants will conform the visiting committee: Michelle VanDusen, Chairperson, Coldwater, MI; Hubert “Buddy” Kent, Chattahoochee, FL; and Cynthia Booker, Washington, D. C.

Through continuous self-assessment and quality improvement programs, LSP and the Training Academy successfully maintained national accreditation in FY 2009/2010. These self-assessments are beneficial in aiding staff in preparing for the upcoming audit.

Staff from LSP participated in C-05-003 monitoring visits at DWCC, EHCC, LCIW, and WNC. Monitoring included file reviews, fiscal management, review of security practices, medical and mental health departments, offender records, education, and walk through of the facility.



**West Florida Parishes BJG Team:** The team conducted BJG and SOP monitoring visits at Tangipahoa and West Feliciana Work Release Centers, Amite City Jail, and Livingston Parish Detention Center. The team leader attended the BJG training at Avoyelles Correctional Center on April 12, and the Louisiana Sheriffs Training Conference on May 17, 2010.

Louisiana State Penitentiary hosted the Regional Criminal Justice Meeting for the West Florida Parishes Region on June 15, 2010. Forty-three individuals participated in this meeting in which

the concept of regionalization was discussed along with BJG, medical and pre-class issues, re-entry initiatives and release processing from local jails. The next meeting is tentatively scheduled for September 28, 2010.

**Human Relations:** Human Resources offer a wide variety of services and benefits to the employees of the Louisiana State Penitentiary. We strive to meet the goals, needs and the mission of the Louisiana State Penitentiary. Human Resources mission is to always facilitate change and provide human resources programs, systems, and services to management and employees; help create an environment which promotes accountability, involvement, diversity, and high performance; deliver superior customer service through recruiting, training, developing and assisting our employees in a caring, trustworthy, and timely manner.

Human Resources were charged with scanning over 1600 active personnel records into the Digital Library. The Human Resource office prevailed with professionalism, team work and the “can do attitude” that it displays during this major project as well as normal day to day operations.

Performance training classes were conducted throughout the year to educate new and old supervisors on utilizing the Performance Rating system to motivate and encourage employees towards better performance.

A revision was done to the Timekeeper’s manual and a massive timekeepers meeting was held to inform all timekeepers of any changes in timekeeping procedure or input.

Human Resources participated in various employee-gear activities such as: National Correctional Officer Week, a time when Correctional Officers are recognized for their hard work. LaCareers meetings were scheduled at the various locations within the institution explaining the new process on how to apply for state jobs. Employee meetings were also scheduled at the various locations to discuss the new insurance



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plans for the upcoming year. This year was a first for Human Resources for the Family Night Out we invited the Office of Group Benefits to the function and the participation was overwhelming.



We participated in community projects such as the Job Shadowing Program for West Feliciana Middle School children, the American Heart Walk, and Relay for Life.



Human Resources hosted an 'annual' Benefits Fair on April 20<sup>th</sup> and 21<sup>st</sup>, 2009. Valuable information on breast cancer and heart disease was provided by Mary Bird Cancer Center and The American Heart Association. Many employees participated in the Benefits fair. Vendors on hand included miscellaneous supplemental insurances. The dental insurances had the most first time enrollees of all the miscellaneous insurances. The Flexible Spending Account Program and the Flexible Premium Conversion experienced substantial enrollment as well. The Flexible Premium Conversion was offered to the rehired retirees again this plan year. Approximately twenty-four (21) vendors from miscellaneous approved

supplemental insurances were also on hand.

See further details in the Workforce Analysis starting on page 24.

**LSP Museum:** On July 10, 2009, the following distinguished individuals were inducted into the Louisiana Justice Hall of Fame:

- ◇ The Late Sheriff Bolivar Bishop
- ◇ Chief Judge Burrell J. Carter
- ◇ The Honorable Morris Easley
- ◇ The Late Honorable Charles Gravel, Jr.
- ◇ The Honorable Henry J. Morel, Jr.
- ◇ Louisiana Supreme Court Justice Chet Traylor
- ◇ Sheriff Jeffrey Wiley

On December 11, the museum hosted its annual Open House. Staff and visitors from the community enjoyed the displays, food and fellowship.

The museum also hosted a symposium on Re-Entry: An Inmate's Return to Society After Imprisonment on March 6.

Throughout the year the museum scheduled many tours of the facility for schools, civic and church groups, and government agencies.



## PROGRAMMING DIVISION

**Classification:** During fiscal year 2009/2010, the Classification Department recorded 437,375 contacts with Louisiana State Penitentiary offenders. The purpose of these contacts was for offenders to receive Classification assistance regarding the following: notary; legal aid; financial matters; indigent mail; transfers to other institutions; request for job, quarter, and custody changes; visiting matters; initial interviews; pre-release interviews; parole and pardon matters; protection concerns; and identification cards. The classification services also include referrals to other departments at Louisiana State Penitentiary and various state and federal agencies. Classification staff members also sit on initial boards, reclass boards (internal review boards), cellblock review boards, Camp J and RC Management Committee Hearings, disciplinary boards, 7-Day boards, protection concern boards, and annual review boards. Department members conducted 268 tours and major escorts for 21,904 visitors.

The Classification staff plays a significant role in the Re-Entry Program that exists at Louisiana State Penitentiary. The involvement begins at the Initial Classification Board where we have been tasked to complete the Larna II, PREA, and Annual Assessment forms on Initial Intake, and to gather information concerning job skills, family involvement, and to determine if offender has any valid forms of identification located in his Master Prison Record.

The Classification staff is responsible for the completion of Annual Assessments, and to ensure this information is updated in CAJUN2. This is done on all offenders assigned to this institution.

For those offenders housed at Louisiana State Penitentiary prior to the inception of Re-Entry, the above information must be completed as well.

The Classification staff has been screening many offenders' records for status reduction with 30 years or less to possibly transfer them to

appropriate Class 2 institutions.

Discharge summaries are completed on all offenders who discharge from Louisiana State Penitentiary. It mirrors the Offender Annual Assessment. The Discharge Summary is just a finalized version of what the offender has completed and accomplished through the Re-Entry curriculum while he was housed at this institution.

The Classification Visiting Office and Classification Office staff obtain state and federal arrest records on all requested visitors. These arrest records (NCIC's) are screened for pending charges and arrest factors that indicate possible concerns if the arrestees were allowed to visit. The Classification Visiting Office and Classification Office staff completed 9,278 NCIC security checks on requested visitors this fiscal year.

**Education:** There are currently 7 GED/ABE classes, 3 Literacy classes, and 5 Vocational classes consisting of:

- ◇ Carpentry
- ◇ Culinary Arts
- ◇ Horticulture
- ◇ Graphic Communications
- ◇ Welding

SSD assistance is available. CLN is shown on a daily basis. Correspondence Courses are available to all offenders. Classes are offered Monday – Friday from 7:30am-3:30pm, and at Camp F on Mondays from 6-8pm.

Staff consist of 1 Education Coordinator, 1 Academic Instructor, 1 Instructor's Aide, 6 Vo-Tech Instructors, 1 SSD Instructor, and 1 part-time Secretary shared with Classification.

An average of 36 Academic Tutors, 20 Vocational Tutors, 8 Academic clerks and 5 Vocational Clerks are utilized for classes.

Academic testing is held quarterly using the TABE test. Students are expected to improve one literacy level during the fiscal year to continue in school. Students are placed on probation and eventually

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removed from school when they do not progress. Students that perform well in classes are awarded certificates and allowed to participate in motivational activities.

GED testing is provided every quarter to those students that qualify on the TABE and Practice GED Test. Ms. Dorothy White is our GED Examiner.

Quarterly testing is also held for graduates of NOBTS. Graduates are encouraged to improve scores to become Certified Tutors. Certified Tutors are used in education classes and specifically in the new Workforce Development Training Program. The Education Department gives support and assistance to these graduates toward reaching their qualifying scores. Tutor training is scheduled a minimum of two times per year. Ms. Wanda James, SSD instructor is the facilitator of the CEA sponsored Tutor Training Program. Tutors are monitored and observed by Education staff and evaluated twice a year.

The Workforce Development Training Program was in developmental stages throughout this year and came to fruition near June 2010. This program will provide trade-based training opportunities to qualified offenders, especially those due for release. The program is also designed to assist offenders in becoming more productive members of society. Participants will also receive Re-entry, Pre-release and soft skills programming.

The program will utilize certified tutors, who are NOBTS graduates and offenders certified as Educational/Vocational instructors. At present, 38 offenders have been placed in the program.

The Education Department has been working throughout the year to implement a Cellblock Re-entry Program. The program will also use Certified Tutors to go into the Cellblocks at Main Prison, RC and Camps C, D and J. These tutors will provide services to offenders in the Re-entry phase of their incarceration in 3 different areas: Ministry, Education and Re-entry. We also plan to use certified tutors to start classes at Camp J Bass dorm, Death Row and to supplement classes already

offered at Camp F. 7 tutors have been placed in this program with more to be assigned in the coming year.

LSP Education works in partnership with the Special School District. SSD instructor, Wanda James, works with students who qualify for SSD services. In addition to those duties, and with the approval of the Special School District, Ms. James assists our Education Dept in many ways. Ms. James has become our Tutor Certification Trainer. She has received training and assists with CAJUN and LACES input. She also works in the Main Prison classrooms to oversee tutors and students. SSD has also assisted us with purchasing needed textbooks, software and equipment. This year, SSD provided us with READ On Software, a Scantron Scanner (used to grade all of our TABE tests), Career Scope Software (needed for the Workforce Development Training Program) and several orders for workbooks and supplies. SSD is always willing to help and has purchased close to \$45,000 worth of supplies and equipment to meet our needs this year.

At a graduation ceremony on December 1, 2009, 48 GED graduates and 85 vo-tech graduates were recognized along with literacy and vo-tech completers, tutors and clerks.

At the beginning of the year 12 NOBTS graduates had qualified for tutor certification. The support being given to these graduates is working. Test scores are steadily rising and at the end of the year, 28 are qualified to be certified tutors and have been CEA trained. 10 more have qualified recently and will be trained in July.

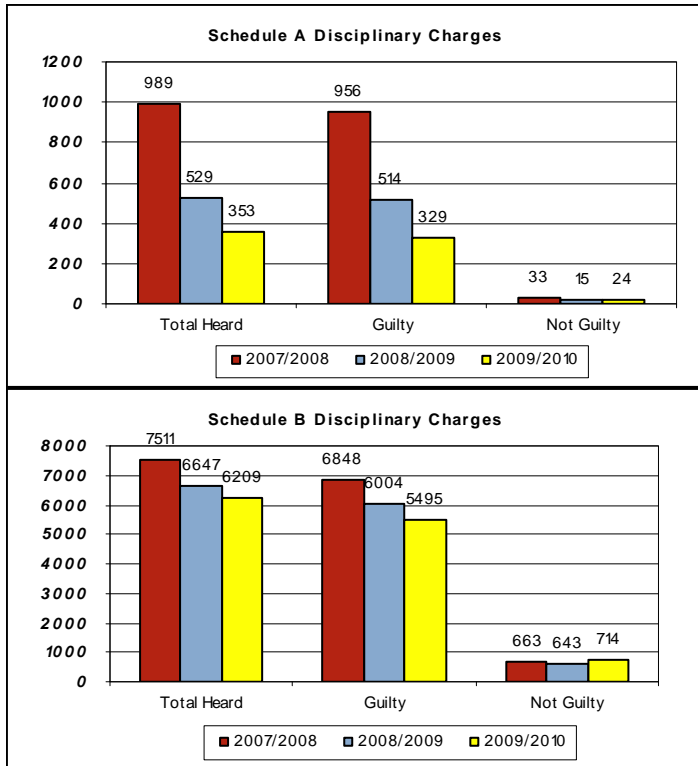
**Legal Services:** Legal Services Department maintains responsibility for the Disciplinary Board Process, Disciplinary Appeals, Administrative Remedy Procedure, Lost Property Claims and supervision of the legal aid program; including the Offender Counsel Substitutes and law libraries.

### **Disciplinary Board Office**

Hearings Scheduled

The Disciplinary Office scheduled a total of 6562

hearings to be held by the Disciplinary Board and its officers during the fiscal year. This includes 6209 cases of major offenses of offenders who were placed in Administrative Segregation, and offenders who were not placed in Administrative Segregation heard by the Disciplinary Board. The Disciplinary Office scheduled a total of 353 cases of minor offenses heard by the Disciplinary Officers.

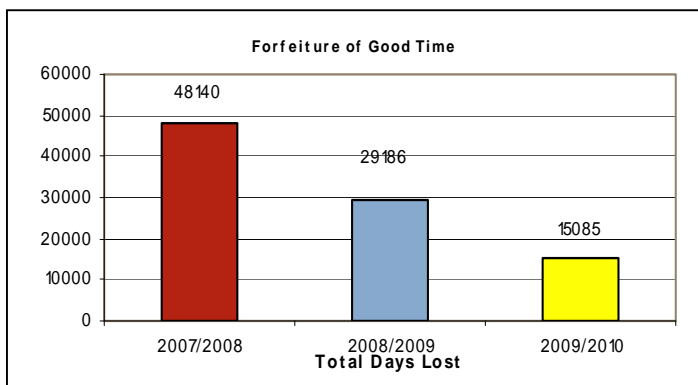


### Dispositions

Offenders were found guilty of 329 Schedule A violations and 24 Schedule A offenses were found not guilty/dismissed. Offenders were found guilty of 5495 Schedule B offenses and found not guilty/dismissed of 714 Schedule B offenses.

### Forfeiture of Goodtime

The Disciplinary Board imposed a total of 15,085



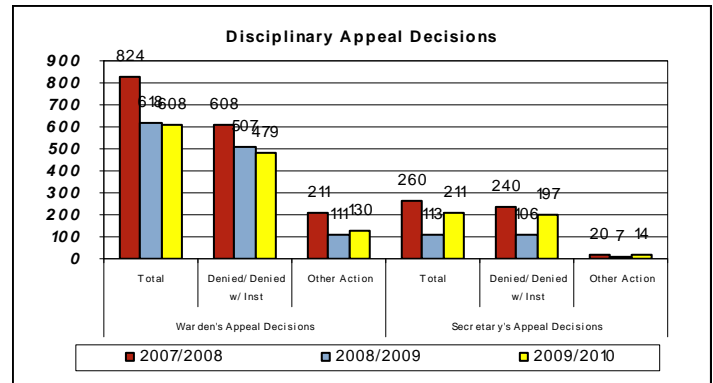
days forfeiture of goodtime. The average number of offenders earning goodtime at LSP during this fiscal year was 798.

### Loss of Incentive Pay

The average number of offenders who earn incentive wages at LSP for 2009/2010 is 3686. The Disciplinary Board imposed a total of 7,387 weeks loss of incentive wages during fiscal year 2009/2010. This loss of wages was applied to a total of 542 offenders.

### Disciplinary Appeals

Received and processed 609 appeals. Of those submitted, 22 were rejected and 211 decisions were received from the Secretary.



### Legal Programs

#### Administrative Remedy Procedure

The Administrative Remedy Procedure (ARP) provides a formal method for offenders to resolve grievances relating to their confinement. With few specific exclusions dictated by Regulation (e.g. Disciplinary Appeals, Lost Property Claims), offenders may seek redress for virtually any complaint arising out of prison life. Offenders dissatisfied with the institution's response to a grievance may appeal to the Secretary of the Department of Public Safety and Corrections, and if still dissatisfied, may seek redress with the courts.

This fiscal year, offenders submitted 3752 grievances through the ARP system. This figure increased by 1.03% from the previous year. Of those submitted, 678 were rejected because the

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grievance fell into one of the excluded areas. Offenders voluntarily withdrew 965 ARP before receiving a response. Of those answered at the first step, 392 were dissatisfied and proceeded to the second step.

| ADMINISTRATIVE<br>REMEDY PROCEDURE<br>PORT | FY<br>2007/2008 | FY<br>2008/2009 | FY<br>2009/2010 |
|--|-----------------|-----------------|-----------------|
| Health Care                                | 563             | 595             | 590             |
| Property                                   | 251             | 257             | 215             |
| Legal                                      | 119             | 98              | 77              |
| Classification                             | 289             | 253             | 232             |
| Discrimination                             | 67              | 97              | 85              |
| Rules                                      | 71              | 110             | 85              |
| Abuse/Threats                              | 929             | 797             | 858             |
| Protection                                 | 42              | 86              | 107             |
| Communication                              | 436             | 269             | 248             |
| Quality of Life                            | 267             | 578             | 733             |
| Records                                    | 55              | 70              | 45              |
| Finances                                   | 147             | 170             | 191             |
| Facility/Unit Programs                     | 70              | 30              | 23              |
| Disciplinary                               | 188             | 243             | 263             |
| TOTAL                                      | 3494            | 3653            | 3752            |

### Property Claims

Of 187 Property Claims submitted, 67 rejected and 32 were submitted for review at the Headquarters level. 1 Property Claim was settled with monetary and state issued reimbursements.

### Civil Court Activities, Parole Board and Pardon Board

The Legal Programs Department provides management, coordination, scheduling and security support for hearings held both on-site and via video conferencing for Federal and State Courts, the Louisiana Pardon and Parole Boards, as well as for government and private attorneys. Facilities are provided at the Main Prison "A"

Building for court hearings, depositions and board sessions.

During this fiscal year, the Parole Board met 11 times and the Pardon Board 3. Legal Programs not only provided the facilities for these hearings, but also provided coordination and supervision of outside witnesses testifying at these hearings. This includes crime victims, offender families and other interested parties.

The Legal Programs Department has assisted the Probation and Parole Office in setting up telephone conferences for the offenders that have an upcoming Parole Hearing. This total also includes telephone conferences from the La. State Bar Association and Attorney's on special occasions. During this fiscal year we have assisted in approximately 30 phone conferences held at offender housing areas.

The Office of Risk Management offered and settled 6 cases for a total of \$16,930.00 from law suits handled by the Attorney General's Office

### Central Louisiana Risk Review Panel

The Risk Review Panel convened 3 times at the Main Prison A-Building. A total of 40 hearings were held. All offenders located in the "Central District" were heard during these panel reviews, including: 1 offender from LCIW, 4 offenders from EHCC and 2 offenders from WNC.

### Legal Documents and Service of Process

Legal Programs is designated by the Warden to accept service of legal documents from the West Feliciana Parish Sheriff's office to be served on the offender population. This year, a total of 615 documents were accepted and served on the offender population. Legal Programs is also assigned custodial duties in the provision of trial transcripts to the offenders in preparation of appeals and other court proceedings. This year, Legal Programs provided 77 transcripts to offenders for review and returned them to the courts.



**Litigation Support**

The Legal Programs Department is the point-of-contact for the State Attorney General's Office, the Office of Risk Management and attorneys regarding civil litigation involving the institution, its employees, and the offenders. This year, Legal Programs researched, reviewed and compiled many thousands of pages of documents and records in response to subpoenas, court orders and discovery requests. The department also served as the institution resource for Assistant Attorney General's preparing for trial. This support included the preparation of numerous affidavits, preparation of witnesses for trial, providing deposition facilities and scheduling, and preparation of graphic exhibits for use at trial. The department assisted Assistant District Attorneys with the compiling of documents necessary in criminal prosecutions of crimes committed by offenders at LSP.

During this FY, significant progress was made in the Knapps Criminal Trial. All the outstanding motions were heard by the end of December 2009. The Honorable Judge George H. Ware made a request to Supreme Court Chief Justice Catherine Kimble to appoint another judge to conduct the trials. Chief Justice Kimball appointed retired New Orleans Criminal Judge Dennis Waldron on January 4, 2010 to preside over the lengthy trials. The first meeting with Judge Waldron was very productive; a trial date was set for July 6, 2010. Staff met with Judge Waldron each month for Status Conferences. A meeting was held with the prosecutors on June 25 and 26<sup>th</sup> to prepare the witness for the upcoming trial.

**Legal Aid Program**

LSP provides a superior legal assistance program for the Offender population. Law libraries are maintained at each LSP housing unit, where access to the automated legal research database, West Law, is provided in addition to hard copy books. Sixty full-time Offender Counsel Substitute positions are assigned to various units and legal specialties to assist Offenders with legal issues, from post-conviction relief and criminal appeals to family issues and civil suits. Offender Counsel

Substitutes received on-going training conducted by senior counsels.

**Library:** The Louisiana State Penitentiary Library System consists of the Main Prison Library located in the A Building, and Out Camp libraries at C, D, F, and J. The Main Prison Library also provides library services to the Main Prison Cellblocks, TU, RC, CCR, and Death Row. The Library system provides library services to all incarcerated persons as well as LSP staff. A professional librarian with a Master's Degree in Library and Information Science is contracted to administer the library program with the assistance of 20 offender library clerks. The Library provides borrowing privileges from other libraries through out the state of Louisiana by participating in the Interlibrary Loan Program. The Main Prison Library utilizes the Follett automated circulation system, which manages the checking out of books, printing overdue notices, and keeping accurate statistics. One component of the Follett System is the OPAC (Online Public Access Catalog), which allows offenders and library clerks to check the library collection database for the status of library materials, whether or not we own it, or if it is on the shelf or checked out.

Outcamp librarians utilize the Main Prison Library each Wednesday to bring requests and to check out books for their patrons from the Main Prison Collection. According to ACA Standards, library services at the Out Camps should be comparable to the Main Prison Library. Each Out Camp houses a library equipped with a word processor or computer workstation/printer to maintain current book lists, send overdue notices, and compile statistics. Each Out Camp librarian is responsible for providing library services for their patrons and maintaining the collection.

This is our third year to participate in One Book: One Community. This year's selection was F. Scott Fitzgerald's *The Great Gatsby*. The Main Prison Library will be hosting its own book discussion group this year during the summer months. Discussion groups will be held for six Mondays in the Main Prison Library. Books for this project were donated by the West Feliciana Parish Library. The

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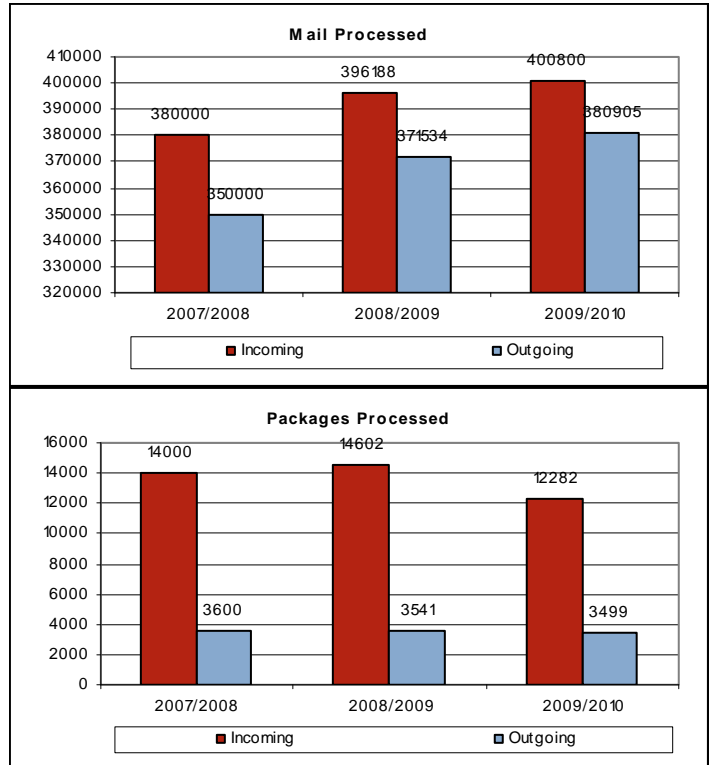
final class will include viewing the movie, *The Great Gatsby*, and comparing it to the book.

The Interlibrary Loan program is a vital part of our library program. Our proposal to expand the ILL program to include borrowing materials from all public and academic libraries in Louisiana instead of just the State Library and East Baton Rouge Parish is in effect. Presently, the West Feliciana Parish Library is our contact for interlibrary loan requests instead of the State Library of Louisiana. Requests are sent to the West Feliciana Parish Library and books and materials are picked up and returned to them. There has been no expense for this service. These changes allow more access to information for our offenders and staff and hopefully in a timelier manner.

The librarian conducted two training sessions during the past year, one in November and one in June. The Main Prison Library System added five new offender librarians during the past year. Offender librarians run the day-to-day library services and teach new workers the skills necessary to run the library and deliver services efficiently. Cross training allows library workers to understand the different aspects of the library, the circulation desk, the periodical/newspaper checkout, and the interlibrary loan desk.

**Mail and Package Department:** The Mail and Package Department of the Louisiana State Penitentiary is responsible for processing all incoming and outgoing mail and packages for the offender population, with the primary goal being to prevent contraband from entering the institution via offender mail and packages. On numerous occasions, through their diligence, staff members assigned to this department have intercepted everything from concealed postage stamps and non-permitted photographs to illegal drugs...all of which are considered contraband inside the facility.

During fiscal year 2009/2010, the narcotics detection canine assigned to this department checked 15,409 packages and 21,899 pieces of privileged correspondence.



There are currently 13 offenders who have not given permission for the Department of Corrections to open, inspect and read their general correspondence as per Department Regulation C-02-009. Because of this, all incoming and outgoing general correspondence from these offenders must be removed from the mail prior to further processing. All remaining general correspondence is scanned and read to detect any illegal activities or plans to break institution or departmental rules. Since all general correspondence can now be read, no record is kept of the number of pieces actually scanned. However, approximately 3600 pieces of mail were forwarded to Investigative Services for further handling. Knowledge of the impact to the security of the institution these additional duties have created has improved the morale of the employees assigned to these tasks.

Per Departmental Regulation C-02-009, 641 publications were held for review. Of those, 171 publications were rejected. Initially this caused an increase in the number of Administrative Remedy requests received by the Mail/Package Department. A recent reinterpretation of the Departmental Regulation has decreased the

amount of publications being held for review and those being rejected. As a result of this reinterpretation, the number of Administrative Remedy requests due to publications being reviewed/rejected has also decreased.

During fiscal year 2009/2010, there was a total of 400,800 pieces of incoming offender mail and 12,282 incoming packages processed by the Mail/Package Department. Additionally, the department processed 380,905 outgoing offender letters and 3,499 offender packages. This is an incredible accomplishment concerning the volume of mail and packages inspected.

Staff members of this department regularly and routinely volunteer to work the rodeos, both fall and spring. It is interesting for them to view the completed hobby-craft items available for sale at the rodeos, after processing the raw materials used in those projects.

Although regulations were passed to allow the United States Postal Service to raise rates each year based on inflation, the rates were not raised for the 2009/2010 fiscal year. The USPS has retained the shaped based pricing instituted several years ago. There are separate prices for first-class letters, first-class large envelopes (flats), and first-class packages (parcels). The length, height, weight, and thickness of an envelope determines which category an article of mail falls into and the postage associated with it. Initially, this caused a lot of confusion, not only with offenders, but also with employees. All employees have now been trained in proper measuring and identification techniques, which has greatly improved the efficiency of mailing out correspondence and parcels.

**Offender Records:** In the past year Legislation was passed which made it necessary to recalculate release dates for numerous offenders.

**Act 533:** Allows parole eligibility for persons committed to the Department of Corrections, serving a life sentence, for the production, manufacture, distribution/dispensation or

possessing with intent to produce, manufacture or distribute Heroin, after serving fifteen years in actual custody. Of fifty offenders at LSP convicted in this manner, time had to be recalculated on forty.

**Act 266:** Amended the amount of credit awarded for participation in Certified Treatment and Rehabilitation Programs. Participants can now earn up to 180 days per program and a new maximum of 540 days. Recalculation of offenders' time to comply with this change has begun. Offenders who participated in CTRPs between the dates of August 15, 2009 and April 10, 2010 may be eligible for additional credit due to this Act. Offenders who think they may be eligible had to submit a request for re-calculation by July 19, 2010.

**Act 17:** Allows for the restoration of up to 540 hours of good time previously forfeited due to disciplinary action, after an offender remains disciplinary report free for twenty-four consecutive months. Numerous applications requesting restoration of good time have been received and processed. Records Office staff calculates the total hours of good-time available for restoration and forwards the application to the Warden for his approval/denial. The actual amount restored is determined by the Warden. Several offenders have been granted restoration by the Warden resulting in a re-calculation of their release dates.

LSP Records Office is responsible for the pre-classification of offenders housed in parish jails in the West Florida Parishes Region. Included in this region are: East and West Feliciana Parishes, Tangipahoa Parish, St. Helena Parish and Livingston Parish. Records Office personnel from LSP met with staff from Tangipahoa Parish in an effort to insure that pre-classification paperwork was completed properly and timely.

Records Office personnel also attended the Sheriff's Conference in Lake Charles where they were able to interact with staff from various agencies and extend their knowledge of the transition process by the offenders through the system from Parish Jail to Department of Corrections.

## LOUISIANA STATE PENITENTIARY

**Recreation:** The size of the Louisiana State Penitentiary, both in land and population, requires a comprehensive recreation program. In order to meet the needs of over 5,100 offenders a systematic approach is utilized to provide and govern offenders' recreation activities in various levels of confinement. While the activities must be challenging physically and mentally, every offender must have some recreational stimulus provided to him.

The activities at Louisiana State Penitentiary fall into two generalized categories: Indoor Activities and Outdoor Activities. Additionally, the recreation programming offered to the offender population can be further categorized to address the types of confinement utilized at this facility: dormitory, cell blocks, administrative segregation, hospitalization; death row, and CCR. The various levels of confinement determine how the offender's recreational need will be met.

Outdoor activities include, but are not limited to: football, softball, basketball, volleyball, weight lifting (wellness/fitness), tennis and rodeo.



Indoor activities include, but are not limited to: basketball, billiards, board games, badminton, boxing, music, and hobbycraft.

**Religious Services:** The Religious Services Department provides numerous offerings of various religious denominations and faith-based organizations the opportunity to worship throughout the prison. An average of 285 religious services and/or programs are held each month at LSP

Many faith-based groups made up of hundreds of outside volunteers assist the Religious Services Department on a regular basis. Services provided include, but are not limited to: worship services, Bible study programs, one-on-one counseling in lock-down areas, and spiritual guidance to offenders.

### **In-Depth and Structured Religious Study Programs**

The below-listed, faith-based institutions provide professors and/or certified instructors to facilitate classes. They also offer various certifications, commissions, and/or college degrees to participants who complete their courses:

- ◇ New Orleans Baptist Theological Seminary (N.O.B.T.S.)
- ◇ Catholic Foundations Ministry & Theology Formation
- ◇ Episcopal Disciples of Christ in the Community & Inquirer's Class (DOCC)
- ◇ Loyola University L. I. M. E. X. Program

Other organizations that also offer religious studies include:

- ◇ AWANA/Malachi Dads
- ◇ Baptist Association of Greater Baton Rouge (Judson)
- ◇ Dr. Barry Kolb
- ◇ Mike Barber Leadership Seminars
- ◇ Catholic Little Rock Bible Studies
- ◇ Church of Christ Bible Studies & Seminars
- ◇ Church of God in Christ Bible Study
- ◇ Kairos Spiritual Retreats
- ◇ Navigators
- ◇ NOBTS Faith Based Certificate Program
- ◇ Prison Fellowship Seminars
- ◇ School of Christ Study

### **Offender Encounters**

For fiscal year 2009/2010, a total of 283,646 contacts were made. That translates into 23,637 contacts per month. Therefore, the ministry-force visits 776 offenders every day or 24 offenders every hour.

### **Offender Ministers / Interns**

Along with the many in-depth religious studies, a number of Bible studies and religious programs are



offered by the offender ministers who have graduated from the New Orleans Baptist Theological Seminary and are now acting as facilitators for these programs throughout the prison.

Each housing unit has offender ministers living in the dorms. These offender ministers serve in their assigned living areas to be on hand to help meet the spiritual needs of the offenders. There is an Offender Ministry Coordinator assigned to each out-camp and various units at Main Prison to assist staff chaplains in the organization of services and programs as well as conducting daily visits to the lock-down areas of the prison.

Offender ministers also assist in the orientation of new offenders arriving at LSP, including follow-up visits to them in their assigned living areas. Additionally, they meet with those offenders who are preparing for release. There are currently ninety-seven (97) offender graduate ministers assisting staff chaplains. Twenty-one (21) are assigned as coordinators over particular areas of the prison. Twenty-seven (27) are currently assigned as missionaries at the various state prisons throughout Louisiana. Twenty-two (22) new interns work in ministry part-time when they are not attending the seminary or other programs that they are enrolled in. Upon completion of next semester, there will be twenty (20) new interns who will receive ministerial job assignments. As of June 30, 2010, there are 99 offenders enrolled in NOBTS-Angola Extension.

The purpose of NOBTS is to educate offenders who feel they have a calling in their life to preach the gospel. These offenders must be part of an existing church at LSP. The goal is to equip these offenders to serve as ministers to the offender population. Upon graduation, an offender is assigned as an offender minister to a specific housing area or area (s) in which he is responsible for ministry. These offenders also conduct various Bible studies and worship services, as well as, deliver critical messages, provide counseling, and assist staff chaplains in the numerous programs. Many offender ministers become bi-vocational and hold

other jobs while continuing to minister to others and share the love of God on their job site.

NOBTS held commencement exercises in the Tudy Chapel at Main Prison on May 18, 2010. Fifty-one offenders received their Associate's Degree in Christian Ministry and forty-nine received a Bachelor of Arts Degree in Christian Ministry.



#### FY 2009/2010 Religious Services and Events:

- ◇ Schroon Lake
- ◇ Camp C Chapel Dedication
- ◇ Ruth Graham Seminar
- ◇ George Beverly Shea Organ Donation
- ◇ Catholic Bishop Robert Muench
- ◇ Norman Geisler Apologetics Conference
- ◇ North American Mission Board Documentary
- ◇ Wheaton College Students
- ◇ Henry Blackaby
- ◇ Returning Hearts Celebration
- ◇ Mike Barber Tent Revival
- ◇ Grove Norwood and Texas Delegation
- ◇ Episcopal Confirmation Service



# LOUISIANA STATE PENITENTIARY

## REENTRY ASSESSMENT

The Re-Entry Program is focused on helping offenders return to society as productive citizens and reducing recidivism. The main areas of concentration for the Re-Entry Program are: Education and Vocation.

Educational classes available to the offenders participating in Re-Entry include:

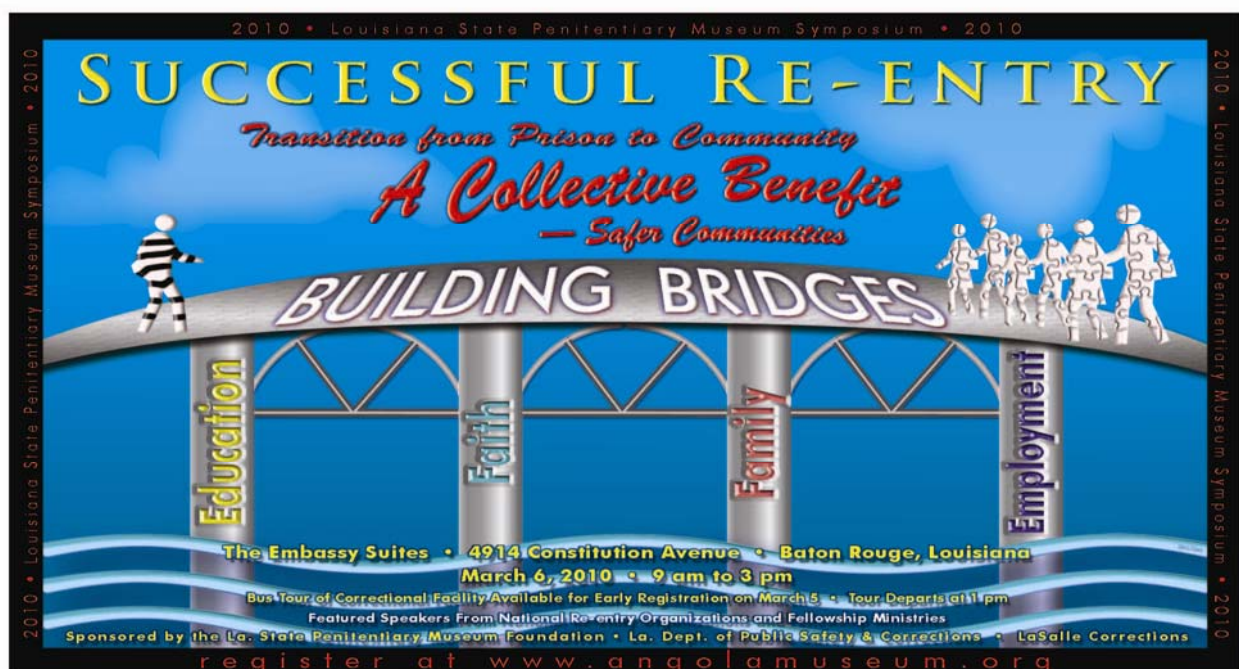
*Partners in Parenting* teaches the meaning of responsibility, provides participants with parenting knowledge, is an invaluable source of encouraging motivation in life skills and defines a path to success by setting goals in parenting and education. Offenders completing this class earn up to 60 days of good time credit and can receive 30 days of good time credit for participating in it.

*Money Management* teaches the offender how to manage his money. Upon completion of this course the participant will know how to create a budget, pay bills, save money and provide for his family. Offenders can earn up to 18 days for completion of this course and 9 days for participation.

*Employment Skills Program* teaches the offender how to fill out an employment application and write a resume' as well as how to prepare and respond to a job interview. Offenders can earn up to 18 days for completion of this course and 9 days for participation.

The Jobs Fair held in September 2009 was a great success. Both public and private sectors provided valuable information on job opportunities, government assistance, and benefits for ex-offenders.

The Re-Entry Program's focus remains on the releasing offender and providing him with life skills, parenting skills, employment skills, money management skills, planning, problem solving, education, vocation, on job training, and character building.



## PREA

Department of Corrections Regulation # C-01-022, Sexual Assaults and Sexual Misconduct, has been in effect for several years. It was developed as a response to the 2003 Federal Prison Rape Elimination Act (PREA) developed to reduce sexual assault in prison. The Louisiana State Penitentiary has attempted to meet the requirements of this regulation with existing investigators. Pervious to the development of this regulation, most complaints by offenders regarding sexual harassment by staff (ARP's) were handled by unit wardens. Today all of these complaints are handled under PREA regulation directions

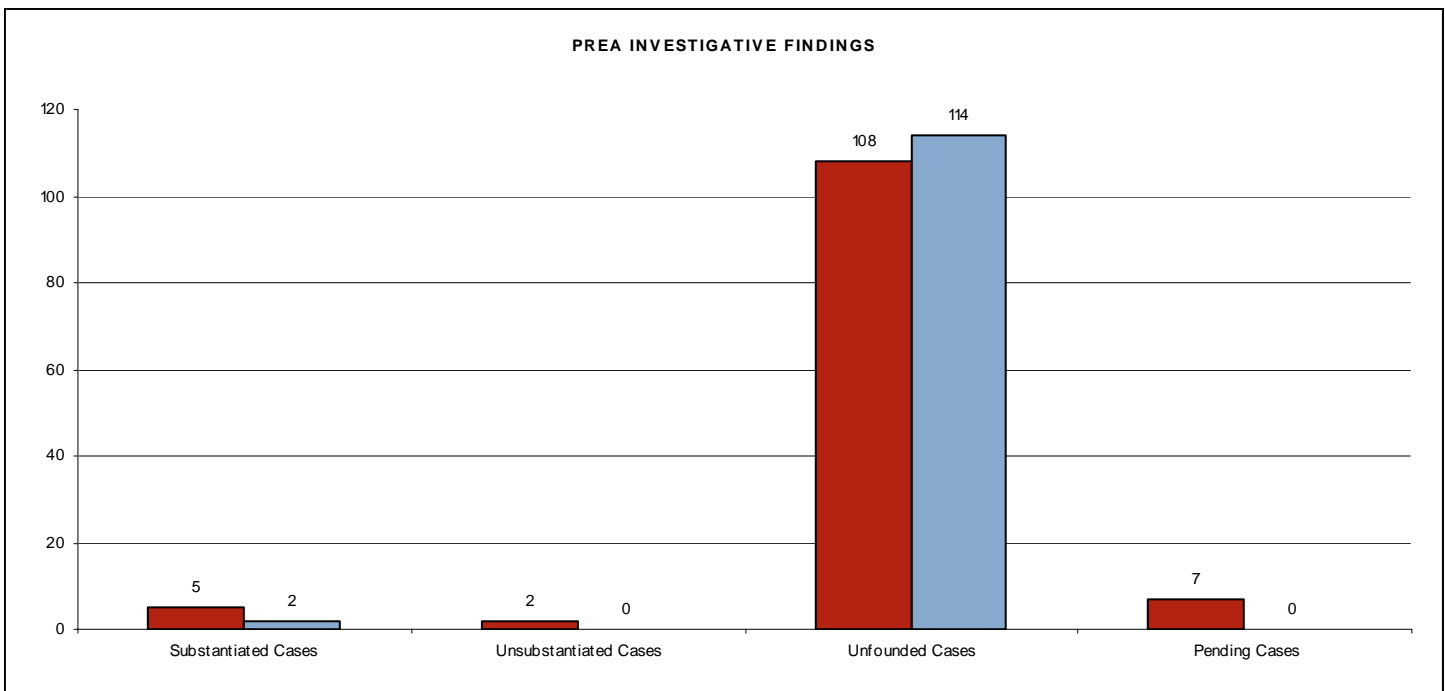
The LSP PREA Investigative Service unit investigates all allegations of sexual harassment, sexual misconduct, abusive sexual contact and non-consensual sexual acts involving offender on offender and staff on offender.

LSP's Investigative Section has been separated into Investigative Services / PREA Investigative Services, both maintained out of the same office under the same command.

LSP's PREA Unit has improved with change since January 2008. LSP's PREA Unit determines if each PREA allegation is actually a PREA case or not, and then investigates each matter properly and fairly. PREA allegations are reported through either ARP, staff, family member, etc. and then immediately referred to Investigative Services / PREA for further handling.

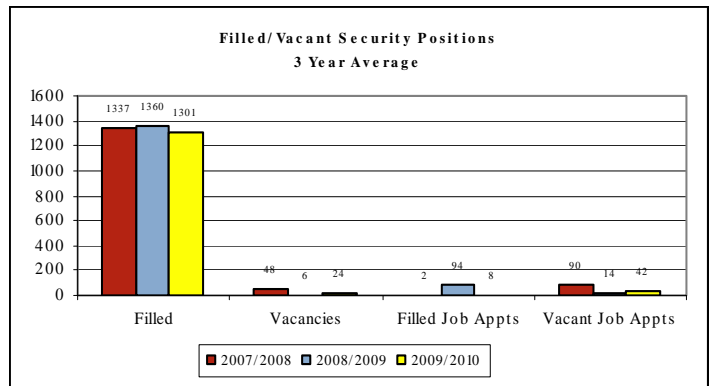
Thus far several abuses of the PREA process have been identified and their complaints are closely scrutinized.

Offenders often abuse PREA ARP's because they know that they take priority over all other ARP's. Over half of PREA allegations come from the problematic offenders housed at Camp J (so far in 2010 35 out of 49 are from Camp J, LSP's disciplinary camp.)



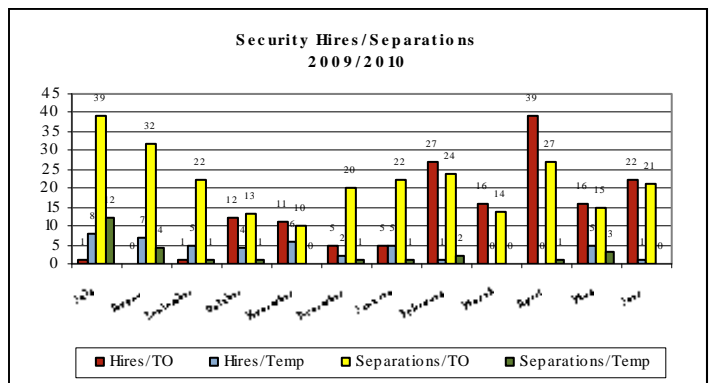
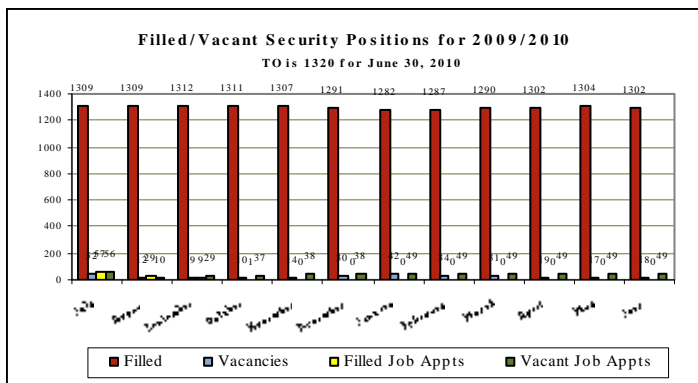
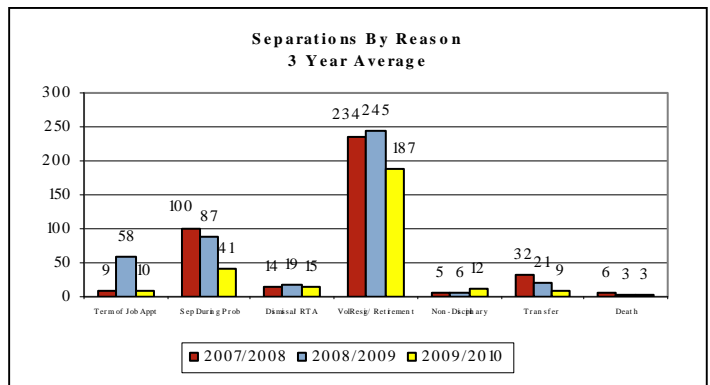
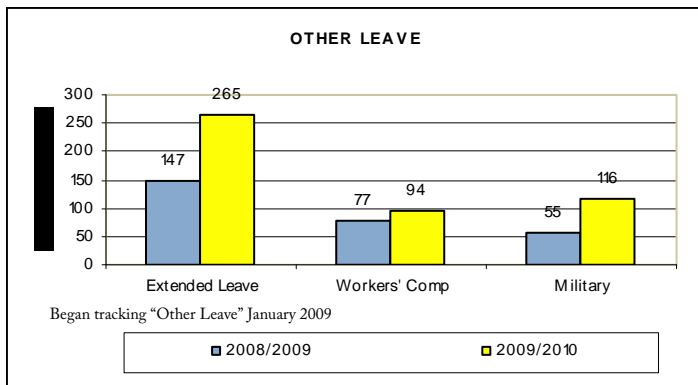
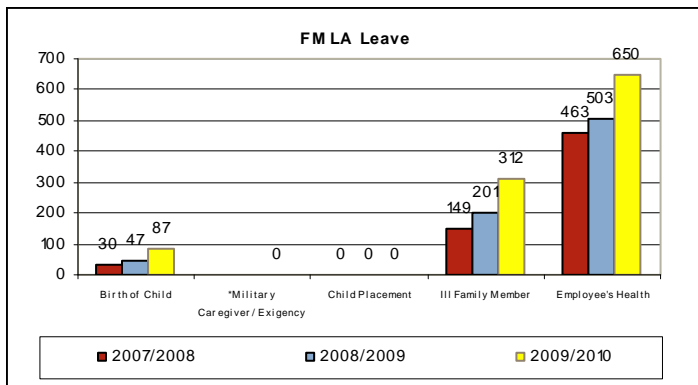
## WORKFORCE ANALYSIS

As in past fiscal years, FMLA utilization was a major concern for management staff. LSP depicted an increase in FMLA usage in FY 2009/2010. In addition, there were 475 reports of employees in "other leave" (extended, workers' comp, military).



A total of 328 personnel separated from LSP during this fiscal year:

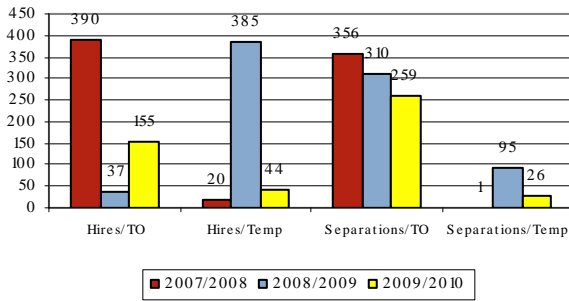
- 7 dismissals
- 7 resigned to avoid dismissal
- 13 non disciplinary
- 14 pay reasons
- 101 personal
- 11 reason not stated
- 7 shift/locale/housing
- 31 work related
- 53 retirement
- 44 separation
- 24 termination of temporary appointment
- 3 deaths
- 11 transfers out to other agencies
- 2 layoff of perm employees



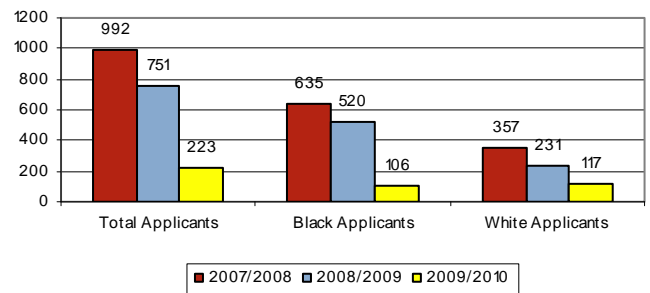


# ANNUAL C-05-001 REPORT, FY 2009/2010

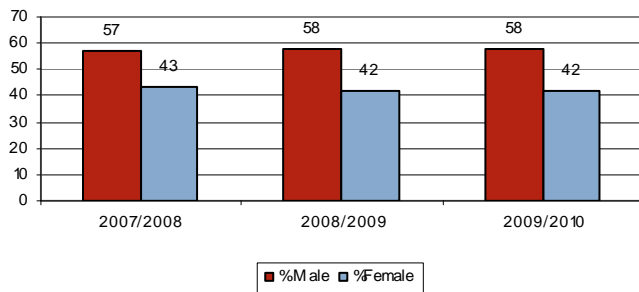
**Security Hires/Separations  
3 Year Average**



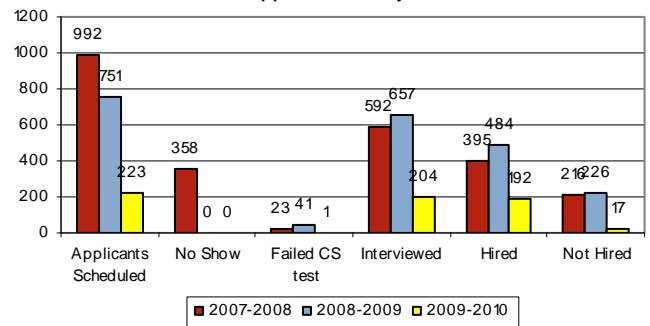
**Applicants by Race**



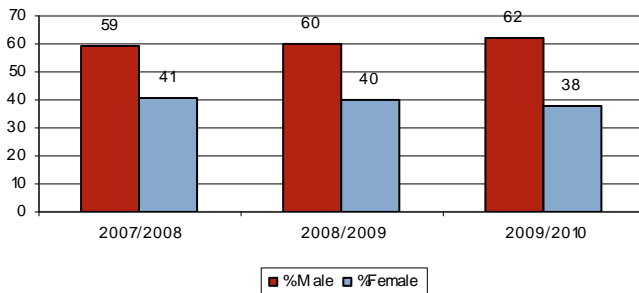
**Workforce Distribution Chart**



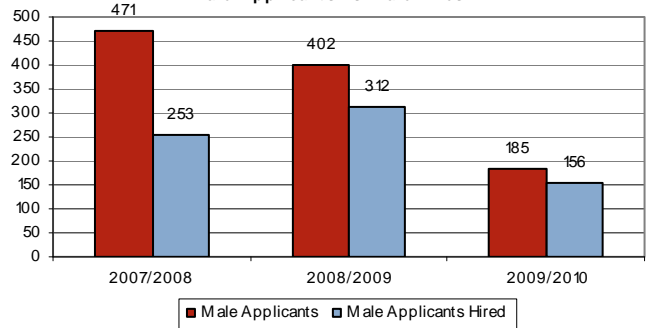
**Applicant History**



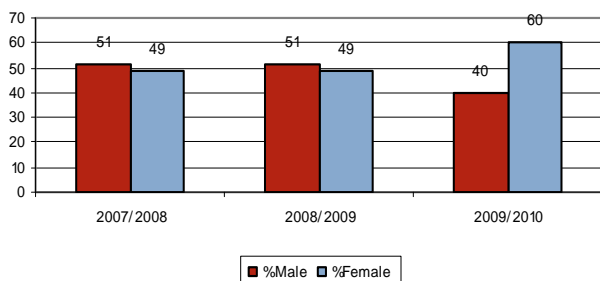
**Workforce Distribution for Security**



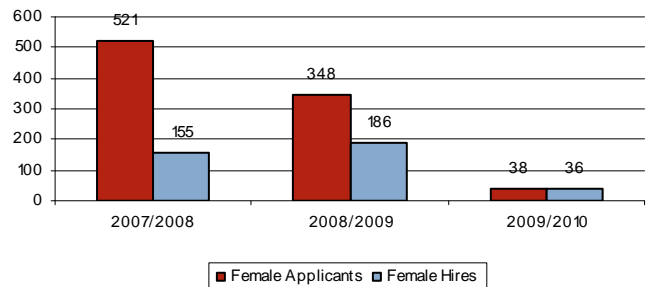
**Male Applicants vs Male Hires**



**Workforce Distribution for Non-Security**



**Female Applicants vs Female Hires**

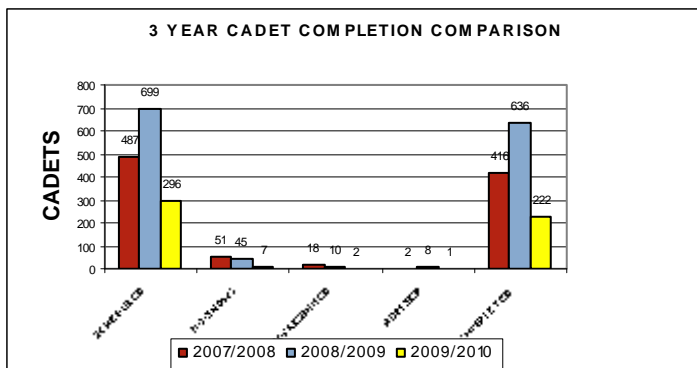


## TRAINING ANALYSIS

The mission of the David C. Knapps Correctional Officer Training Academy is to promote and enhance the training of correctional officers, other direct contact staff, support staff, volunteers and contract personnel by providing a forum for programs of training and education designed to improve technical, supervisory, managerial, professional, and other skills and expertise.

The DCKCO Training Academy is responsible for providing corrections training to over 1600 full-time LSP employees, as well as all LSP new hires. In 2008, the Training Academy began training EHCC and LCIW new security employees in the 80-hour Basic Academy (pre-service) Training. The Academy also conducts specialized training in defensive tactics, CPR/First Aid, tox cup, new lieutenant training, and various less-lethal munitions training.

FY 2009/2010 has seen several noticeable changes in employee training. The first is a reduction in the number of employees hired and subsequently trained (LSP, EHCC and LCIW). The table below illustrates the reduction in new employees trained over a three-year period.



In FY 2009/2010, training contacts averaged 50 hours of training per employee. This exceeds the minimum training requirement for all employee groups at LSP (i.e., management, clerical, mid-level management, sergeants, support staff, and specialists).

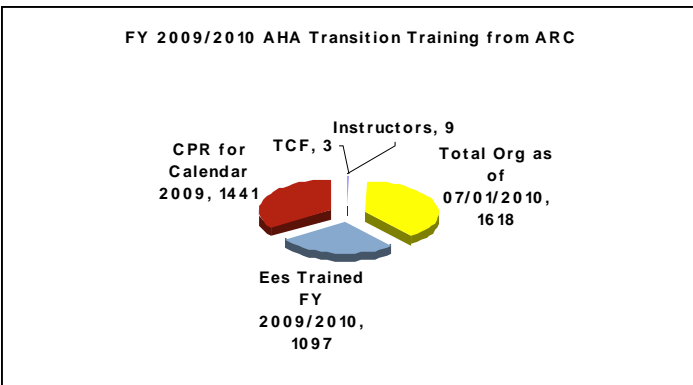
In 2010, the Pre-Service (Cadet) Basic Academy Training remains 80 hours, with, 32 topics presented. The table below list classes taught in 2010.

| 2010 Topics                      | Course Length |
|----------------------------------|---------------|
| ACA                              | 0.5           |
| Legal Responsibility             | 3.5           |
| Suicide Recognition/Intervention | 2.0           |
| Offender Rules/Discp Procedures  | 4.0           |
| Report Writing                   | 2.5           |
| Communicable Disease Aware.      | 1.0           |
| Offender Control Techniques      | 3.5           |
| Intro to Contraband/Searches     | 2.0           |
| Security, Custody and Control    | 1.0           |
| Offender Supervision             | 1.5           |
| Interpersonal Communication      | 1.5           |
| CPR First Aid                    | 8.0           |
| Surviving A Hostage Situation    | 1.0           |
| Overview/Functions of Corr.      | 1.5           |
| Employee Rules                   | 2.0           |
| Medication Handling              | 1.5           |
| Student Orientation              | 1.5           |
| Drug-Free Workplace              | 1.0           |
| Sexual Harassment                | 1.5           |
| Violence-Free Workplace          | 0.5           |
| Sexual Assault-Abuse             | 2.5           |
| History of Corr in LA            | 2.0           |
| Ethics in Corrections            | 1.5           |
| Use-of-Force/DT Policy           | 3.5           |
| Social Cultural Lifestyles       | 1.5           |
| Offender Sexual Misconduct       | 1.5           |
| Electronic Detector/Transfrisker | 1.0           |
| Officer Survival                 | 1.5           |
| Defensive Tactics Training       | 12.0          |
| ADA                              | 2.0           |
| Managing Stress                  | 1.5           |
| Cultural Awareness               | 1.0           |
| De-escalation Skills             | 1.0           |
| Handling Conflict                | 1.5           |
| Special Needs Offenders          | 1.0           |
| Testing/Evaluation               | 3.5           |
| TOTAL HOURS:                     | 80.0          |

## ANNUAL C-05-001 REPORT, FY 2009/2010

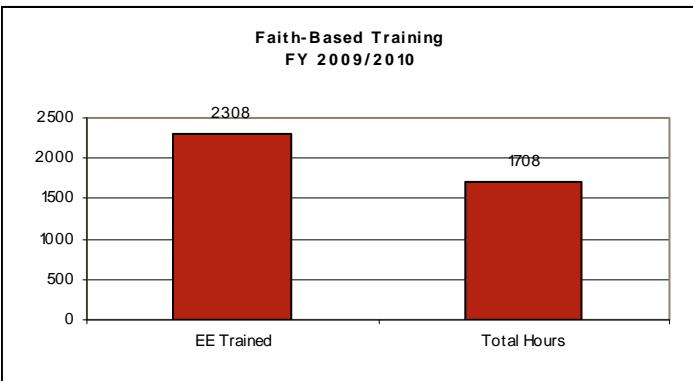
The most significant Training Academy program change occurred in July 2009. In past years, security and non-security staff received CPR certification from the American Red Cross while medical personnel received CPR/First Aid training from the American Heart Association. After conducting a cost-benefit analysis, it was decided that all LSP personnel should receive the same training from the American Heart Association.

In June 2009, nine LSP employees (5 training/3 medical), underwent AHA instructor certification training. In addition, 3 LSP employees became AHA Training Center Faculty. Training to AHA certification guidelines began July 1, 2009.

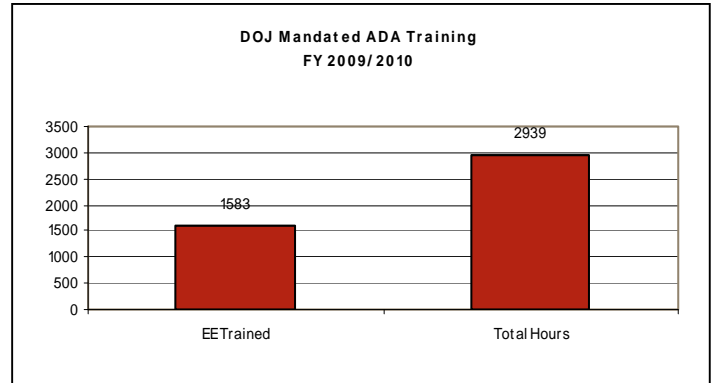


During FY 2009/2010, over 1,000 LSP employees received the new American Heart Association CPR/First Aid certification training (including cadets).

As per Department Regulation B-08-015, Faith-Based Programs and Services training began in August 2009. A lesson was developed and implemented through mandatory roll-call training for current employees and presented during the Basic Academy Training for new employees. As evidenced by the table below, LSP exceeded training requirements during this fiscal year.



In 2008, the Department of Justice mandated training for Deaf and Hard-of-Hearing Offenders. During the second half of 2008, security and non-security supervisors received a four-hour lesson. Beginning January 2009, all employees began receiving this training through mandatory in-service. New hires receive the same four-hour lesson during Basic Academy Training.



# LOUISIANA STATE PENITENTIARY

## PERFORMANCE INDICATORS

**Objective:**

Reduce staff turnover of Corrections Security Officers by 5% by the year 2013.

**Performance Indicator:**

% of Corrections Security Officer Turnover: 18.1

LSP will continue efforts to recruit, and retain quality staff, and implement appropriate and timely training to supervisory and line staff in order to provide for the safety of the staff and offenders.

**Objective:**

Minimize security breaches by maintaining the number of offenders per Correctional Security Officer by 2013.

**Performance Indicator:**

Average Monthly TO Filled Security Positions: 1300

Average Monthly Offender Population: 5099

Average # of Offenders per Security Officer: 3.93

LSP will continue efforts to recruit, and retain quality staff, and implement appropriate and timely training to supervisory and line staff in order to provide for the safety of the staff and offenders.

**Objective:**

Ensure offender education regarding disease management in order to reduce by 1% the percentage of offenders with communicable diseases by 2013.

**Performance Indicator:**

Avg. # HIV Positive: 93.75

Avg. # w/Active TB: 1

Avg. # w/AIDS: 35.33

# w/MRSA: 16

Avg. # w/ Hep C: 852.75

LSP will continue to educate the offender population about at-risk behaviors for sexual and blood-borne illness, smoking cessations and health benefits of moderate exercise.



**Objective:**

Maintain 99% of institution design capacity through 2013.

**Performance Indicator:**

Rated Capacity: 5998

Operational Capacity: 5149

Average Monthly Offender Population: 5099

**Objective:**

Increase the number of offenders receiving GED and vo-tech certificates by 5% by 2013.

**Process Indicators:**

GED Graduates: 51 increase of 30.7% from previous FY

Vo-Tech Graduates: 85 increase of 57% from previous FY

**Objective:**

Increase the number of offenders participating in sex offender treatment.

**Process Indicator:**

# of Offender Completing Sex Offender Treatment: 6

LSP will continue to work with offenders to increase those participating in treatment.

**Objective:**

Reduce the number of escapes to zero by 2013 and apprehend all escapees at-large.

**Process Indicator:**

Escapes/attempted escapes: 2

Instituted a change in the offender count policy to stipulate that the person who checks an offender out of a unit or another clearly designated responsible party shall be accountable for counting the offender assigned to areas without constant supervision every 2 hours. A log is maintained to document the last time the offender was seen.

Yard pens have been reconstructed with concrete padding, surrounded and topped by fencing.

# LOUISIANA STATE PENITENTIARY

## EMPLOYEE RECOGNITION

### CORRECTIONAL OFFICER OF THE MONTH

|                           |  |
|---------------------------|--|
| Floyd Sims, July          | Bernard Robinson & Randall Stroud, January |
| Hosea Borskey, August     | Ellis Ford, February                       |
| Warren Lachney, September | Kyle Alford, March                         |
| Mary Bloomer, October     | Frederick Drake, April                     |
| William Cage, November    | Kevin Wilson, May                          |
| Angel Snell, December     | Ronald Gauthier, June                      |

### SUPPORT EMPLOYEE OF THE QUARTER

|                                |                              |
|--------------------------------|------------------------------|
| Clifton Gremillion 3rd Quarter | Eddie Pendarvis, 1st Quarter |
| Plater Gooden, 4th Quarter     | Otis Jackson, 2nd Quarter    |

### SECURITY SUPERVISOR OF THE QUARTER

|                             |                             |
|-----------------------------|-----------------------------|
| Keith Juneau, 3rd Quarter   | Richard Ducote, 1st Quarter |
| Richard Ducote, 4th Quarter | Barrett Boeker, 2nd Quarter |

### NON-SECURITY SUPERVISOR OF THE QUARTER

|                                   |                               |
|-----------------------------------|-------------------------------|
| Thomas Stuart, 3rd Quarter        | Sharon Augustine, 1st Quarter |
| Orville Lamartiniere, 4th Quarter | Trish Foster, 2nd Quarter     |

### SERVICE AWARDS—35 YEARS

|                |                 |
|----------------|-----------------|
| Donna Nicholas | Richard Peabody |
|----------------|-----------------|

### SERVICE AWARDS—30 YEARS

|                 |                        |
|-----------------|------------------------|
| Lynette Binning | Larry Jackson          |
| Lynda Bordelon  | John Lollis            |
| Eva Cavalier    | Cynthia Nicholas       |
| Charles Clower  | Connie Oliveaux-Barton |
| Dale Couvillion | Kirk Pittman           |
| Kenneth Davis   | Donald Porter          |
| Karen Durrett   | Johnnye Porter         |
| Ora Gray        | Kay Ross               |
| Lisa Hanks      | Cheryl Westbrook       |

### SERVICE AWARDS—25 YEARS

|                |                |
|----------------|----------------|
| Tommie Bell    | Alvin Lavalais |
| Robert Bradley | Edward Lieux   |
| Frances Craig  | Billy Mock     |
| Charles Crain  | Harold Oswald  |
| Delores Davis  | Robert Oswald  |
| Johnny Dixon   | Mary Smith     |
| Richard Ducote | Michael Thomas |
| Linda Holmes   | Robert Wright  |
| Chet Joffrion  |                |

### SERVICE AWARDS RETIREES

#### 10 YEARS

Iona Rushing

#### 20 YEARS

|               |                   |
|---------------|-------------------|
| Lillie Friels | Jimmy Randall     |
| Johnny Jordan | James Tyler       |
| James Ortego  | Audrey Washington |

#### 25 YEARS

|               |                 |
|---------------|-----------------|
| Peter Purpera | Harold Sterling |
| Joe Smith     | Vicki Stewart   |

#### 30 YEARS

Sheila Hicks  
Sarah Le Blanc  
Cleveland Mills

### Distinguished Service Award

|                |               |
|----------------|---------------|
| Kenneth Wilson | Hosea Borskey |
|----------------|---------------|

### Warden's Award of Excellence

|                       |                  |
|-----------------------|------------------|
| William Cain          | Ernesco Lollis   |
| Wilfred Cazelot       | Jonathan London  |
| Joli Darbonne         | Diana McCool     |
| Jennifer Davis        | Dianne Peabody   |
| Patricia Foster       | Amanda Sharp     |
| Willard Gauthier, Jr. | Perry Stagg      |
| Jason Girior          | Mary Strickland  |
| David Johnson         | Roland Sylvester |

### Perfect Attendance

Dianne Sullivan

### SERVICE AWARDS—20 YEARS

|                        |                  |
|------------------------|------------------|
| Laura Anderson         | Woodrow Lindsey  |
| Marvin Bertrand        | Juanita Miller   |
| Gloria Bordelon        | Cynthia Palmer   |
| Robert Brice           | Rachel Parks     |
| Leroy Davis            | Troy Poret       |
| Lois Domingue          | Stacia Robinson  |
| Clarence Dorsey        | Sabrina Scott    |
| Lorraine Duncan        | Keith Shaw       |
| Douglas Ennis          | Doris Smith      |
| Wanda Fruge            | James Spurlock   |
| Joel Harrell           | Donnell Sullivan |
| Charles Hollins        | Eleese Sullivan  |
| Edward Honeycutt       | Virlee Thomas    |
| John Kuhnell           | Landry Valant    |
| Christine Lacour       | Bonnie Voorhies  |
| Stephanie Lamartiniere | Charles Walters  |
| Sharon Lee             | Pearline Watts   |
| Deborah Leonard        | Charles Webb     |

### SERVICE AWARDS—15 YEARS

|                   |                  |
|-------------------|------------------|
| Jay Adams         | Rhonda McKey     |
| Kirby Cavalier    | Linda Meredith   |
| Tim Delaney       | Wayne Minor      |
| Mary Dixon        | Cecilia Partin   |
| Eddie Duncan      | Jonathan Rachel  |
| Bobby Dupuy       | William Reinbold |
| Joel Etheridge    | Edward Russ      |
| Carl Fontenot     | Patsy Songy      |
| Malachi Gee       | Matthew Stokes   |
| Deanna Jordan     | Carolyn Swift    |
| Mary Labatut      | Glenn Thomas     |
| Garnett Lee       | Robert Tyser     |
| Sterling Lockwood | Jerome Warner    |
| E. Magee          | Edgar Wheeler    |
| Jeremy McKey      |                  |



### SERVICE AWARDS—10 YEARS

Derek Barr  
 Curry Bazile  
 Regina Brock  
 Angela Butler  
 Darren Cashio  
 Donald Cavalier  
 Tiffany Cockerham  
 Tracy Coleman  
 Devora Collins  
 Jerry Cummings  
 Rhonda Enis  
 Laney Foster  
 Lisa Gintz  
 Earnest Griffin  
 James Guidry  
 Cecil Hilburn  
 James Hillyard  
 Leminda Honeycutt  
 Cornell Howard  
 Robert Jackson  
 Bobbie Johnson  
 Bobby Jones  
 Georgia Jones  
 Michael Jones  
 Tonya Jones  
 Vincent Knight  
 Raymond Laurent  
 Shun Lewis  
 Janice Lockwood  
 Dilsie Mallet  
 Ella McQuirter  
 Jimmy Murphy  
 Robert Nance  
 Pamela Nettles  
 Renarda Parker  
 Troy Rachal  
 Sarah Rhody  
 Crystal Roberts  
 Joyce Sambo  
 Earline Samuels  
 Nicholas Sanders  
 Shemika Sanders  
 James Savoy  
 Sandra Scott  
 John Soderman  
 Mark Spillman  
 Catrenia Swan  
 Yolanda Tolliver  
 Lisa Vines  
 Suzanne Washington  
 Nikki Wilson  
 Sherry Wilson

### EMPLOYEES OF THE YEAR



Clifton Gremillion  
Support Employee



Odis Ratcliff  
Non-Security Supervisor



William Cage  
Correctional Officer



Tim Delaney  
Security Supervisor

## LOUISIANA STATE PENITENTIARY

On July 17, 2010, Samaritan's Purse President Franklin Graham dedicated the B-Line Chapel that was designed to meet the spiritual needs of employees and their families. The chapel, completed in May, was constructed by Samaritan's Purse staff and volunteers working alongside offenders.



Dental Director, Dr. Billy Cannon, was inducted into the College Football Hall of Fame in July 2009.

The North American Association of Wardens and Superintendents awarded its Medal of Valor to Kathleen Voorhies, LPN, on August 10, 2009, during the American Correctional Association summer conference in Nashville, TN. Ms. Voorhies was honored for her heroic efforts in the wake of the April 13, 2008, accident in which the crew boat crossing Angola employees collided with a barge on the Mississippi River.

On Saturday, August 15, the Angola Employee Recreation Committee played host to 19 teams in order to raise money for Trinity Schley's trip to China for an operation to help her sight. The tournament raised over \$5000. Many employees facilitated in promoting the event, played, coached, umpired, kept score, and cooked.

On September 19, tact team members from LSP participated in an annual event of pulling a Fed Ex Express plane to raise funds for Special Olympics.

Several wardens and other staff attended NAAWS, South States Correctional Association, Louisiana Sheriffs' Association, and ACA conferences.

On January 29, Assistant Warden Shirley Coody was awarded the Charles E. Dunbar, Jr. Career Service Award for 2009. The Civil Service League bestows the award on local, state and municipal civil service employees who distinguish themselves through unselfish service to the citizens of Louisiana. Lieutenant Colonel Wilfred Cazlot was an honorable mention of the Dunbar Award.



LSP employees participated in the 2010 American Heart Association Heart Walk held in Baton Rouge on Saturday, March 27, and the American Cancer Society Relay for Life on Friday, April 23, at the West Feliciana High School.



LSP employees also participated in giving through:

- ◇ Benefit dinners
- ◇ Blood drives
- ◇ United Way
- ◇ Christmas Angels
- ◇ Haiti Earthquake Relief



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## DEMOGRAPHICS

